



Contract Job Opportunity

Company	Gateway Recruiting LLC
Job Title	Senior Analyst, International Trade Compliance
Location	Yakima or Redmond, WA
Compensation	\$100,000 - \$1155,000 Base Salary
Relocation Assistance	Possible Relocation Assistance Available

Job Description / Responsibilities / Requirements

Position Summary:

The Senior Analyst, International Trade Compliance (ITS) will be part of the Company's ITC team. Reporting to the Senior Manager, ITC. The Senior Analyst will act as the primary ITC focal for the operating company.

Responsibilities include supporting trade compliance activities set by ITC leadership and facilitating improved compliance across the organization while delivering customer service. The Senior Analyst will support compliance results through analysis of trade data, knowledge of trade regulations, and collaboration with functional leaders and teams across the company.

The position is a full-time onsite position that can be based out of the Yakima or Redmond location.

Principal Duties and Responsibilities:

- Support organization in the implementation of the Company's ITC processes, procedures and tools & best practices by embedding trade compliance requirements as necessary into the local business unit(s).
- Work with the organization's local functional group leaders and staff to understand and support import and export requirements of the local business unit(s).
- Support the collection of information for creation of export licenses and other export authorizations
- Prepare and submit when approved by the E.O. export license applications to U.S. Department of State and U.S. Department of Commerce using DECCS and SNAP-R using Descartes -OCR systems.
- Review and approve export shipments.
- Work with logistics staff to maintain import & export records in Company approved systems.
- Work with Supply Chain, MRO Contracts, Contracts Administration and Logistics functions and assist those functional groups in their gathering of the required import documentation for import clearance and tariff duty mitigation.
- Work with Company approved import brokerage companies to review and approve import shipments.
- Support trade compliance activities, attend regular ITC team meetings, and ensure flow-down requirements and data are shared across the organization.

- Responsibility for import post-entry audits on transactions to ensure compliance with regulations.
- Immediately when discovered report any significant issues, potential risks, matters under review and escapes to the E.O.
- Knowledge in performing global classification of finished goods and raw materials, and equipment transfers.
- Assist sites in performing classifications under the EAR, ITAR, HTS, Schedule B and support the leveraging of FTA and other Customs issues/trade compliance queries.
- Perform and resolve issues with denied party data and provide input to necessary controls for engaging parties in trade transactions.
- May also perform additional duties as assigned.

Required Skills and Experience:

- Bachelor's degree and 6 years or more of ITC experience.
- Experience in the drafting of export licenses.
- Familiar with the EAR, ITAR, US Customs Regulations preferred.
- Familiar with SNAP-R and DECCS.
- Familiar with and ability to use USCBP ACE systems for understanding import and export data and download reports for dissemination to the sites as necessary.
- Customs compliance experience.
- Should have interpersonal and business communication skills – both written and verbal
- Goal achievement skills
- Knowledge and understanding in international business preferred
- Ability to work in a team environment and solve problems.
- Demonstrate analytical and critical thinking skills.
- MS Office products knowledge
- Collaborative skills and ability to gain trust and confidence from peers, leadership, and subordinates.

Contact Information to Apply

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