

**Job Opportunity**

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| Company | ASSA ABLOY Opening Solutions Americas |
| Job Title | Trade Compliance Specialist – HTS Classification |
| Location | On-site in CT, VA, AZ, or PA |
| Salary Range | $80-100K |
| Relocation Assistance | Negotiable |

**Job Description / Responsibilities / Requirements**

ASSA ABLOY is seeking to hire a Trade Compliance Specialist with a focus in Classification. In this position you will have the opportunity to collaborate with various stakeholders across multiple manufacturing facilities in an effort to deliver compliant results through the standardization of process.

To be successful in this role, the individual must have excellent personal effectiveness demonstrating proficiency in planning, organizing, problem solving, initiative and critical thinking as it applies to handling a large amount of data from multiple sourcing locations. This role reports to the Sr. Manager of Trade Compliance and Data Analytics.

You can work onsite at any one of the following locations:

New Haven or Berlin, CT

Phoenix, AZ

Somerset, PA

Salem, VA

**What you will be doing**

* Manage the Harmonized Tariff Schedule (HTS) classification of all products for the ASSA ABLOY Opening Solutions Americas – Commercial Division which includes over 18 sites.
* Act as classification expert in meetings with internal stakeholders to discuss alternate sourcing options and/or design strategies that may be utilized to minimize trade control restrictions, duty spend and/or assist in landed cost analyses.
* Assist in the implementation of a cloud-based trade compliance software designed to streamline processes such as, HTS classification centralization, annual supplier solicitation, country of origin determination, free trade agreement certificates, and export documentation.
* Work to become a Subject Matter Expert with our trade compliance software platform.
* Create, execute, and update corporate policies and procedures pertaining to classification, ensuring adherence to regulatory standards while fostering innovative environment.
* Develop classification decision rationale, heuristics, and methodology for various product types to improve efficiency in classification while maintaining accuracy.
* Assess the consistency and accuracy of legacy classifications and support the transfer of valid data to be stored in trade software and/or factory ERP systems.
* Assist with responses to government inquiries and/or requests, such as CF-28s, relating to export and import classifications.
* Identify and record applicable Partner Government Agencies (PGA) requirements based upon product classifications.
* Support various trade programs and initiatives, such as duty preference programs, which derive from a product’s import-export classification.
* Translate U.S. HTS codes to Mexico and Canada classifications.
* Cross collaborates with internal stakeholders, including engineering, purchasing, and manufacturing, to obtain the information required to assign accurate classifications.
* Support legal counsel and Senior Manager of Trade Compliance with creating documentation to request Binding Rulings with the Customs Authorities.
* Maintain organized records of supporting information for all classifications.
* Leverage cross-functional relationships to gain information to enable quality decision making.

**What we are looking for**

* Bachelor’s Degree or higher in International Affairs/Trade, International Business, Logistics, Supply Chain, or another related field is required.
* Must have 7+ years Trade Compliance experience with specific focus on HTS classification with knowledge of GRIs, Explanatory Notes, Informed Compliance Publications and CROSS.
* Hands-on experience in manipulating data using MS Excel- v-lookups and Pivot Tables.
* Excellent communication and organizational skills.
* Attention to detail and the ability to multi-task.
* Must be able to work independently as well as collaboratively with the team.
* Travel up to 15% to visit sister-company sites mostly in North America and meet with local staff who support trade compliance activities.

**Preferred Skills**

* Experience with HTS codes for Electronics is preferred.
* Customs Broker License a plus.

**What we offer**

* Bonus eligible.
* Medical, Dental, Vision along with various plan options to choose from.
* 401K w. employer match and Roth IRA contribution.
* Corporate Discounts.

**We review applications regularly, so don’t hesitate, apply today!**

#LI-VB1

**We are the ASSA ABLOY Group**

Our people have made us the global leader in access solutions. In return, we open doors for them wherever they go. With nearly 61,000 colleagues in more than 70 different countries, we help billions of people experience a more open world. Our innovations make all sorts of spaces – physical and virtual – safer, more secure, and easier to access.

As an employer, we value results – not titles, or backgrounds. We empower our people to build their career around their aspirations and our ambitions – supporting them with regular feedback, training, and development opportunities. Our colleagues think broadly about where they can make the most impact, and we encourage them to grow their role locally, regionally, or even internationally.

As we welcome new people on board, it’s important to us to have diverse, inclusive teams, and we value different perspectives and experiences.

**Contact Information to Apply**

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