



GlobalTradeJobs

Full Job Description

Secure our Nation, Ignite your Future

Become an integral part of a diverse team while working at an Industry Leading Organization, where our employees come first. At ManTech International Corporation, you'll help protect our national security while working on innovative projects that offer opportunities for advancement.

Currently, ManTech is seeking a motivated, career and customer-oriented *Logistics Analyst* to join our team in the Richmond, VA .

Basic Qualifications:

- *Provide support to the Defense Logistics Agency (DLA) Weapons System Support Team as a logistics analyst/expeditor to assist the Weapons Systems Program Manager to improve aircraft platform readiness*

Collaborate across logistics teams, both internal and external, to provide proactive solutions to issues that present potential or known risk

Knowledge of supply management, acquisition, and logistical support functions such as procurement, transportation, cataloging, provisioning storage and distribution

Request, analyze and work stratified listings to improve stock posture/availability for the aircraft platform by proper follow up through customers, vendors, and extensive supply management

Coordinate with Contract Administrators, Product Specialists, Supply Planners, and Resolution Specialists to address and determining appropriate actions to be taken with delivery schedules/changes, waivers, deviations, mistakes on contract, discrepancies, substitution, accelerated delivery of high priority items dependent on urgency of request, determining the best method of transportation and delivery assurance

Monitor DLA impact on Weapon System Readiness and analyze supply degraders to identify problems and solutions to restore acceptable levels of support

Monitor contracts and purchase requisitions issues to resolve discrepancies to ensure on time deliveries

Follow up and aggressive researching of various logistics data based tools to find solutions to critical parts issues/shortages, long lead items and backorders to expedite parts needed in the Fleet and at the depot repair points

Contact vendors/contractors via email, telephone or fax in order to expedite unfilled Non-Mission Capable Supply (NMCS), Aircraft Ground (AOG) and priority orders.

Perform supportability analysis to identify parts support trends in support of senior leadership updates on a quarterly/as needed basis

Provide logistical assistance to the customer and indoctrinate military commanders/leadership on the role DLA plays in maintaining the operational readiness and sustainability to its mission

Education/ Experience Requirements:

Bachelor's Degree

More than 12 years' experience in related field

Knowledge of developing plans to update, migrate, integrate and implement systems that support technical data to include technical manuals

Researching, writing, editing, and proofreading technical data for use in documents or sections of documents such as manuals, procedures and specifications

Security Clearance Requirements:

U.S. Secret Security Clearance required.

U.S. Citizenship required.

Physical Requirements:

Stands on hard surfaces for extended periods of time.

Work involves bending, stooping, and working in tiring and sometimes uncomfortable positions.

For all positions requiring access to technology/software source code that is subject to export control laws, employment with the company is contingent on either verifying U.S.-person status or obtaining any necessary license. The applicant will be required to answer certain questions for export control purposes, and that information will be reviewed by compliance personnel to ensure compliance with federal law. ManTech may choose not to apply for a license for such individuals whose access to export-controlled technology or software source code may require authorization and may decline to proceed with an applicant on that basis alone.

ManTech International Corporation, as well as its subsidiaries proactively fulfills its role as an equal opportunity employer. We do not discriminate against any employee or applicant for employment because of race, color, sex,

religion, age, sexual orientation, gender identity and expression, national origin, marital status, physical or mental disability, status as a Disabled Veteran, Recently Separated Veteran, Active Duty Wartime or Campaign Badge Veteran, Armed Forces Services Medal, or any other characteristic protected by law.

If you require a reasonable accommodation to apply for a position with ManTech through its online applicant system, please contact ManTech's Corporate EEO Department at (703) 218-6000. ManTech is an affirmative action/equal opportunity employer - minorities, females, disabled and protected veterans are urged to apply. ManTech's utilization of any external recruitment or job placement agency is predicated upon its full compliance with our equal opportunity/affirmative action policies. ManTech does not accept resumes from unsolicited recruiting firms. We pay no fees for unsolicited services.

If you are a qualified individual with a disability or a disabled veteran, you have the right to request an accommodation if you are unable or limited in your ability to use or access