

Job Title: CORPORATE INTERNATIONAL TRADE COMPLIANCE ANALYST 3

Req ID: 31389

Team: N365 CONTROLLER

Entity: HII SERVICES CORP (0520)

Full-Time

Shift: 1st

Relocation: Relocation assistance will be available

Virtual/Telework Opportunity: Yes - Occasional or hybrid telework available

Meet HII's Corporate Team

HII's corporate team is responsible for providing strategic direction across technological and business disciplines, including accounting, finance, human resources, sales, operations, business development, legal, sustainability, communications, information technology, security, and more. In service of our employees, leaders, customers, and shareholders, we have the privilege of supporting thousands of colleagues across the entire business. Find the role that's right for you. Apply today. We look forward to meeting you.

The Role

HII - America's largest shipbuilder and a global, all-domain defense provider- has an exciting opportunity for an International Trade Compliance Analyst 3. This position will report into the Corporate International Compliance Office and be responsible for supporting the company and its various business units with implementing HII's customs trade compliance program for exports and imports. Position will focus on reasonable care for customs clearance activity and compliance with customs requirements.

This is a dynamic position where support to the business may involve problem solving and guidance then shift into directly preparing export or import shipment paperwork.

- Maintain Customs Compliance databases as necessary.
- Coordinate and support customs broker's management activities.
- Conduct self-assessments of customs activity.
- Support and provide input to the overall trade compliance program to make improvements.
- Support customs ACE reporting functions for multiple business units
- Support effective customs compliance practices at multiple business units. Review export/import filings for accuracy and completeness.
- Ensures businesses are acting in accordance with U.S. and foreign customs laws as well as company procedures. Maintains necessary records.
- Assist in HTS classifications and the completion of import/export paperwork. Hardware exports will include both USML (ITAR) and CCL (EAR) controlled equipment. Imports may include the utilization of USMIL (ATF) Form 6 permits.
- Support responses to CBP requests for information or documentation.
- Support training efforts to both practitioners and internal partner organizations.
- As necessary, support investigation of potential errors.
- Other duties as assigned

Hybrid and Remote Available

Please note: Initial travel of 1 week per month required to the corporate office in Newport News, Virginia for training purposes.

Must Have

Bachelor's Degree and 3 years of relevant professional experience - OR-
Master's Degree and 1 year of relevant professional experience.

A relevant professional certification (i.e. - Import/Export Trade Certificate) from an accredited organization or Customs Broker License can be substituted for a Bachelor's degree.

Nice to Have

Knowledge of any customs related topics HTSUS, GRIs, Binding Rulings, Explanatory Notes, Valuation, Rules of Origin, EEI's, FTA's, and CROSS.

Able to identify and take corrective action in resolving Customs issues as they relate to internal systems,

processes, customers, suppliers, and service providers

Excellent analytical and problem solving skills

Relevant experience in customs compliance, import/export operational experience, but willing to train for the right candidate.

Ability to read and analyze government regulations and to keep pace with changes is essential to the success of this position.

Must be able to work within a team atmosphere. Ideal candidate will have effective communication ability and proficient writing skills.

Detail oriented, quality and process driven, pro-active, and setting priorities.

Self-motivated with the ability to simultaneously manage multiple time-sensitive tasks.

Attendance and accountability is a critical function of this position

Proficient in using Microsoft Office applications (i.e. Word, Excel, Outlook,)

Why HII

We serve the heroes who protect our freedom. Our 44,000-strong team builds the world's most powerful, survivable naval ships and defense technology solutions that safeguard our seas, sky, land, space and cyber. HII's diverse workforce includes skilled tradespeople; artificial intelligence, machine learning (AI/ML) experts; engineers; technologists; scientists; logistics experts; and business administration professionals.

Recognized as one of America's top large company employers, we are a values and ethics driven organization that puts people's safety and well-being first. Regardless of your role or where you serve, at HII, you'll find a supportive and welcoming environment, competitive benefits, and valuable educational and training programs for continual career growth at every stage of your career.

Working at HII is more than a job - it's an opportunity to build a future. We offer comprehensive benefits including: medical, prescription drug, dental and vision plan choices, on-site health centers, tele-medicine, wellness resources, employee assistance programs, savings plan options (401K), financial education and planning tools, life insurance, tuition reimbursement, employee discounts, early childhood and post-secondary education scholarships, and more. Some benefits may vary depending on your specific division or work location.

Together we are working to ensure a future where everyone can be free and thrive.

Today's challenges are bigger than ever, and the nation needs the best of us. It's why we're focused on hiring, developing and nurturing our diversity. We believe that diversity among our workforce strengthens the organization, stimulates creativity, promotes the exchange of ideas and enriches the work lives of all our employees.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, physical or mental disability, age, or veteran status or any other basis protected by federal, state, or local law. U.S. Citizenship may be required for certain positions.

Do You Need Assistance?

If you need a reasonable accommodation for any part of the employment process, please send an e-mail to buildyourcareer@hii-co.com and let us know the nature of your request and your contact information. Reasonable accommodations are considered on a case-by-case basis. Please note that only those inquiries concerning a request for reasonable accommodation will be responded to from this e-mail address.

Additionally, you may also call **1-844-849-8463** for assistance.