



# GlobalTradeJobs

## Full Job Description

### Who We Are

**TO THE MARKET (TTM) is a venture backed start-up, founded by Jane Mosbacher Morris in 2017, which leverages technology to help retailers and brands provide transparency in the supply chain to source and manufacture products that are socially and environmentally responsible at competitive pricing, lower minimums and faster turnaround times.**

**With F500 clients including Target, Hilton and Dillards, the company is on a mission to change the way product sourcing and manufacturing is done to create more beneficial results for the people and the planet, which ultimately translates to better business.**

### Job Summary

**TO THE MARKET is looking for a talented Import Logistics Manager who will combine both tactical and strategic responsibilities overseeing the distribution, warehousing and transportation of goods from the manufacturer to the client. This position offers an attractive opportunity to recommend, create and implement logistical best practices, vision, processes and procedures. This role also includes managing import and export regulations, as well as customs classifications**

**The Import Logistics Manager is a remote opportunity and will report directly to the Chief Operating Officer.**

## **Primary Responsibilities**

**Manage all aspects of logistics, including shipping, 3pl warehouse, freight forwarders, customs brokers, truckers and delivery.**

**Negotiate shipping rates and contracts with logistics providers including freight forwarders and couriers for the best rates and service available.**

**Collaborate with the development team, production team, sales team and global sourcing partners to ensure on time delivery.**

**Manage the product delivery time in conjunction with the timelines of the company's business strategies.**

**Implement best practices with global partners, including operating and shipping procedures.**

**Oversee WMS and EDI interfaces to support drop shipments and EDI partners.**

**Review all vendor manuals, shipping and routing guidelines to ensure compliance.**

**Create and implement best practice logistics principles, policies and processes across the supply chain.**

**Ensure the integrity of inventory accuracy and work collaboratively with direct reports to manage stock movements.**

**Identify and resolve any inventory discrepancies, while ensuring inventory and system records are in agreement.**

**Ensure compliance with import, export, and customs regulations.**

**Meet budget standards by forecasting and managing expenses**

## **Required Skills and Experience**

**A Minimum of 4 years of experience in operations and logistics within a retail or manufacturing industry.**

**Bachelor's degree in business, logistics, merchandising or related field.**

**Management experience, focusing on cost and efficiencies within the supply chain.**

**Solid understanding of the fashion product categories, such as apparel, accessories and home goods.**

**An energetic and optimistic presence, one who will thrive in a start-up and lightning fast paced environment.**

**Exemplary relationship building skills with colleagues, vendors, and others.**

**Ability and enthusiasm to work cross functionally with other departments.**

**Ability to handle multiple priorities and meet deadlines.**

**Excellent organizational skills with a keen attention to detail.**

**Strong analytical and problem-solving skills.**

**Admirable oral and written communication skills**

**Proficient with Microsoft Office Suite or comparable software such as Google Suite.**

### **What You Will Enjoy as an Employee of To The Market**

**You will be a part of a collaborative, high-performance and high energy team that realizes each employee plays a critical role in the success of the organization. Employees are encouraged to express ideas, learn and develop, while enjoying their work and building relationships with their colleagues.**

**Other benefits currently include:**

**Flexible, remote work-from-home opportunity (with up to 10% of travel required).**

**Competitive annual salary.**

**Medical and dental insurance.**

**401K plan.**

**Vacation benefits that increase with employment tenure.**

**Sick leave**

**10 paid holidays**

**Typically company paid time off during the week between Christmas and New Year's**

**Please send your cover letter and resume to [brooked@tothemarket.com](mailto:brooked@tothemarket.com) and include "Import Logistics Manager" in the subject line. Applications will be considered as they are received, and the position will remain posted until filled. Please tailor your cover letter to highlight how your credentials meet the qualifications listed herein. No calls, please.**

**To The Market is an equal opportunity employer, committed to a diverse and inclusive workplace.**

**Thank you for your interest!**