

## **Denice Martinez**

Cell: 562-641-6450 – denicedmartinez@gmail.com

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A dedicated Trade Compliance leader with 15+ years of experience. Seeking a position where I can apply my skills and work with a Trade Compliance team to compliantly execute Global Trade Controls and support and drive international business.

### **Experience**

#### **Trade Compliance Specialist** (see page 2)

Parker-Meggitt (Provider of aircraft wheel & braking systems for commercial & military applications), Akron, OH

*February 2021 – December 2022*

#### **Trade Compliance Specialist** (see page 2)

Meggitt USA Inc. (Provider of technologically differentiated systems & products in aerospace, defense & selected energy markets), Simi Valley, CA

*February 2020 – May 2020*

#### **Trade Compliance Specialist, Empowered Official** (see page 2)

Meggitt Orange County Inc. (Designer & manufacturer of complete condition monitoring & vibration monitoring and measurement solutions) Irvine, CA

*April 2014 – January 2020*

#### **Global Trade Compliance Specialist** (see page 2)

Energia Logistics Ltd. (Commercial Satellite Launch Provider) (FKA Sea Launch LLC), Long Beach, CA

*March 2011 – April 2014*

#### **Resource Coordinator** (see page 3)

Sea Launch LLC (Commercial Satellite Launch Provider), Long Beach, CA

*August 2005 – August 2009*

**Trade Compliance Specialist (Parker-Meggitt)**

- Provided expertise for export & import activities
- Classified ITAR and EAR controlled products & technical data
- Developed & delivered internal training
- Assisted in processes related to the Mexico IMMEX Program
- Prepared, submitted & maintained BIS licenses for hardware, software, technical data & Foreign Person Employees (FPE)
- Updated & trained FPE on Internal Control Plans (ICP's)
- Provided interpretation & guidance of the ITAR and EAR

**Trade Compliance Specialist (Meggitt USA Inc.)**

- Provided support to the Sr. Export Compliance Mgr & Head, Trade Compliance
- Provided Export Audit support for U.S. Meggitt Sites
- Scheduled & attended Export/Import Audit meetings
- Created & updated CBP ACE Secure Data Portal for U.S. employees
- Generated SAP, GTS Reports for U.S. sites

**Trade Compliance Specialist, Empowered Official (Meggitt OC Inc.)**

- Provided support to Trade Compliance Director (TCD)
- Participated in Site Business Unit Initiatives such as SAP, GTS implementation
- Develop & delivered various types of internal training
- Classified ITAR and EAR controlled products & technical data
- Participated in internal & external audits
- Prepared, submitted, maintained BIS licenses, TAA's & DOS licenses for hardware, software, technical data & FPE
- Provided interpretation & guidance of the ITAR and EAR
- Updated & trained FPE on ICP's
- Experienced working under and closing out Consent Agreement

**Global Trade Compliance Specialist (Energia Logistics Ltd.)**

- Provided support to the Global Trade CCO/EO
- Prepared TAA's & licenses for Missions, hardware, technical data & FPE to submit to the DOS
- Developed & delivered internal training
- Created reports using the Master Control System
- Maintained files for TAA's, licenses, training, NDA's, DDTC Registration
- Created annual Brokering Report & submitted to the DDTC
- Created ICP's for licenses, TAA's & Desk instructions for Export processes
- Coordinated Business Travel & generated expense reports
- Experienced working under Consent Agreement

**Resource Coordinator** (Sea Launch LLC)

- Provided support to the Director of Mission Integration, Sr. Mgr of Systems Engineering, Mission Mgrs & VP Chief Systems Engineer
- Export Control Focal for Mission Integration
- Processed memos & communication with foreign partners & customers
- Coordinated translation of documents
- Coordinated domestic & international travel, processed expense reports
- Created & released desk instructions for administrative processes

**Subject Matter Expert** Microsoft Office Programs, SAP, GTS, WebEx, Descartes Visual Compliance, CBP ACE Data Portal, OCR EASE, Master Control, Spacelink, DECCS and SNAP-R

**Coursework, Trainings and Memberships** ICPA, SIA, Partnering for Compliance, Content Enablers