




Trade Compliance Manager

 Language

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CMC Electronics (CMC) has achieved an international reputation for innovation and excellence in the design and manufacture of cutting-edge cockpit systems integration, avionics and display solutions for the military and commercial aviation markets.

Get on board and share your passion! This is a great opportunity to highlight your Trade Compliance skills.

Job Summary:

The Trade Compliance Manager reports to the Vice-President Sales & Marketing, and is primarily responsible for overseeing global trade compliance activities for the company, including leading the trade compliance processes and procedures.

As an experienced Trade Compliance Manager, your responsibilities will include reviewing and approving export/import license or permit applications; advising on trade compliance matters and providing trade compliance oversight to all site activities. You will be working collaboratively with all departments to ensure they have implemented effective compliance internal controls into their procedures and work instructions, as well as coordinating contracts and trade compliance training.

The Trade Compliance Manager has the independent authority to inquire into any aspect of a proposed export or import, to verify its legality and the accuracy of the information to be submitted, and to stop any site transaction.

Primary Role and Responsibilities:

- Responsible for fostering an effective and compliant execution of the company's trade compliance program.
- Lead and influence a cross-functional team of professionals contributing to the trade compliance program (without the direct authority coming from a formal reporting structure).
- Report status of trade compliance top issues and opportunities to the Vice President and President on a quarterly basis, propose solutions and resolve challenges as they arise.
- Responsible for the Canadian export compliance program including Canada's Export and Import Permits Act (EIPA) the Controlled Goods Program (CGP), controlled goods classification and export/brokering license or permit process.
- Prepare, review, approve and submit applications for export/import licenses, and other requests for authorization.
- Manage government authorizations throughout their life cycle.
- Implement policies and procedures compliant with U.S. and Canadian regulatory requirements.
- Oversee and manage the use of United States International Traffic in Arms Regulations (ITAR), Export Administration Regulations (EAR) authorizations, including but not limited to TAAs, MLAs, hardware licensing and related defense

services under the Defence Production Act (DPA).

- Direct import compliance process including, HS classification, Free Trade Agreement analysis, and monitoring customs broker activities.
- Insure compliance with Canadian and U.S. trade compliance requirements while facilitating business growth.
- Work with and implement guidance from corporate legal and compliance departments.
- Analyze and interpret export and import regulations as well as maintain current knowledge of changes.
- Review with internal controls (procedures, work instructions, forms, checklists, and tools) to ensure currency and compliance.
- Analyze transactions for which due diligence indicates potential risk and determine whether due diligence has been satisfied.
- Analyze contracts and identify trade compliance issues.
- Lead company investigations of non-compliance with import/export laws and regulations.
- Work proactively with departments to prevent trade disruptions.
- Prepare, review and approve technology control plans, and provide technology transfer oversight (including visits and travel).
- Develop and provide trade compliance internal training to increase the organization's awareness of trade compliance company policies, procedures and applicable laws related to trade, exports and import compliance.

To excel in this role, you must hold:

- Bachelor's Degree in business, law or engineering;
- A minimum of five (5) years of related experience;
- At least five years of experience in the aerospace and defense sector.
- Strong knowledge of ITAR, EAR, EIPA, CGP, DPA and customs regulations with specific experience in jurisdiction and classification analysis;
- Strong ability to manoeuvre within a matrix organizational structure and ability to influence without formal authority;
- Experience with customs requirements, export licensing, economic sanctions and arms embargos imposed by Canadian and US authorities;
- Strong interpersonal and communication skills;
- Ability to work efficiently under pressure and under tight deadlines;
- Advanced problem solving skills and ability to manage complexity;
- Bilingual in French and English.

What does a career at CMC Electronics involve?

- An opportunity to work in the aeronautics industry with avionics enthusiasts;
- Work in a stimulating multi-disciplined environment;
- Opportunities to advance your career;
- Management team committed to your success;
- Competitive compensation program including a generous group insurance program paid 100% by the employer as well as a group pension plan;
- Student financial assistance program;
- Free parking with electric car charging stations available.

CMC is committed to employment equity and to the equal access program. CMC encourages members of designated groups to apply for jobs.

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