

Manager, Global Trade Compliance

For 75 years, Charles River employees have worked together to assist in the discovery, development and safe manufacture of new drug therapies. When you join our family, you will have a significant impact on the health and well-being of people across the globe. Whether your background is in life sciences, finance, IT, sales or another area, your skills will play an important role in the work we perform. In return, we'll help you build a career that you can feel passionate about.

Job Summary

- Working closely with all business units to understand their specific needs and the materials which are being imported and exported
- Effectively managing essential third party suppliers such as carriers, forwarders and brokers
- Monitoring Regional and Global Customs and Trade Compliance Regulatory Changes
- Conduct pre/post entry compliance audits and interface with brokers to determine correct classification, valuation, country of origin
- To audit regularly the practices throughout CRL sites globally
- Maintaining and managing import and export records to ensure company compliance with Customs regulations
- Train local / site level resources on best practice, policy and systems
- Manually classify products with HTS/ECCN codes based on business requirements
- Ensure Denied Party Screening and FCPA Screening
- Provide Tariff engineering support to the business units as needed;
- Mentor/train overall team to improve metrics (efficiency, quality) and progress to next level functionally by sharing knowledge
- Identifies gaps and drives improvement/ optimization initiatives that work toward a metric improvement within processes/functions at site level
- Develops processes or tool components with documented SOPs for new processes or activities undertaken by the function
- In addition to the core responsibilities listed above, you will be expected to take on a larger organizational role. These can include tasks such as:
 - Responsible for productivity, quality, and coverage metrics goals
 - Analyzes data and is responsible for highlighting gaps, recommending solutions, driving/influencing inter-function decisions
 - Deep dive into a problem, performs 'root cause analysis,' and identifies constraints and recommend solutions to fix business problems
 - Drive continuous improvement and documenting any issues/RCAs/action planning in functional area and owns specific action or change recommended
 - Training and mentoring new hires and other associates, suggests improvements to training
 - Creation and maintenance of SOPs and supporting documents that mandate for classification process
 - Interacts with multiple stakeholders to communicate on process & operations and • represents data/metrics information and project reviews
 - Collaborate with Category teams in the development of transportation-related customer/supplier contracts and bids.
 - Participate in responding to audit findings and customer visits as needed based on feedback.
 - Monitor supplier performance; identify areas for improvement and ensure improvements are implemented in conjunction with Category Lead
 - Perform all other related duties as assigned

Skills

- Ability to work remotely as part of a team
- Fluency in English is a must. Any additional language is a plus

- Strong written and oral communication skills in English to be able to express oneself clearly and in technical and non-technical terms
- Good working knowledge of MS Office, MS Outlook; MS Excel
- Demonstrated experience using and potentially optimizing a Global Trade Management System (GTMS)
- Strong attention to details
- Ability to quickly analyze, document, and defend subjective matter
- Decision making aptitudes based on given guidelines and in ambiguous contexts
- Must be comfortable working with diverse business units
- Very good knowledge and experience in internet navigation and research
- Strong cross-functional collaboration skills and ability to influence others through demonstrated expertise
- Agile thinking mindset

Job Qualifications

- 5 – 7 years of relevant working experience, with a customs broker / freight forwarder or in a similar industry position industry dealing with trade and customs matters, HTS & ECCN classification, with strong knowledge in Import & Export regulations, Free Trade agreements (FTA), Country of origin (COO)
- University degree
- Extensive (practical) experience with Global and Regional Customs laws and regulations
- Experience leveraging technology to drive process improvements.

Pay Range

The pay range for this position is \$100,000 to \$115,000. Please note that salaries vary within the range based on factors including, but not limited to, experience, skills, education, and location.

Competencies

Lead - We lead when we advocate our purpose and model our values, when we deliver innovation, when we embrace change, and when we appreciate and celebrate the great work of others.

Care - We show we care when we respect each other, our animals and the communities where we work and live, when we create a positive healthy workplace, when we are mindful of our compliance standards, and when we choose to do the right thing.

Collaborate -We collaborate when we partner with each other and promote teamwork, when we communicate clearly and effectively across the hall or around the globe, and when we welcome all forms of diversity and encourage inclusiveness.

Own - We act like owners when we hold ourselves accountable for our actions, when we respond to internal and external client needs with speed and accuracy, when we set and achieve meaningful goals, and when we strive towards continuous improvement.

About Corporate Functions

The Corporate Functions provide operational support across Charles River in areas such as Human Resources, Finance, IT, Legal, Sales, Quality Assurance, Marketing, and Corporate Development. They partner with their colleagues across the company to develop and drive strategies and to set global standards. The functions are essential to providing a bridge between strategic vision and operational readiness, to ensure ongoing functional innovation and capability improvement.

About Charles River

Charles River is an early-stage contract research organization (CRO). We have built upon our foundation of laboratory animal medicine and science to develop a diverse portfolio of discovery and safety assessment services, both Good Laboratory Practice (GLP) and non-GLP, to support clients from target identification through preclinical development. Charles River also provides a suite of products and services to support our clients' clinical laboratory testing needs and manufacturing

activities. Utilizing this broad portfolio of products and services enables our clients to create a more flexible drug development model, which reduces their costs, enhances their productivity and effectiveness to increase speed to market.

With over 20,000 employees within 110 facilities in over 20 countries around the globe, we are strategically positioned to coordinate worldwide resources and apply multidisciplinary perspectives in resolving our client's unique challenges. Our client base includes global pharmaceutical companies, biotechnology companies, government agencies and hospitals and academic institutions around the world.

At Charles River, we are passionate about our role in improving the quality of people's lives. Our mission, our excellent science and our strong sense of purpose guide us in all that we do, and we approach each day with the knowledge that our work helps to improve the health and well-being of many across the globe. We have proudly supported the development of 86% of the drugs approved by the FDA in 2021.

Equal Employment Opportunity

Charles River Laboratories is an Equal Opportunity Employer - all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin, veteran or disability status.

If you are interested in applying to Charles River Laboratories and need special assistance or an accommodation due to a disability to complete any forms or to otherwise participate in the resume submission process, please contact a member of our Human Resources team by sending an e-mail message to crrecruitment_US@crl.com. This contact is for accommodation requests for individuals with disabilities only and cannot be used to inquire about the status of applications.

For more information, please visit www.criver.com.