



## POSITION DESCRIPTION

<b>Title:</b>	North American Senior Analyst, Customs Compliance	<b>Business Unit:</b>	BNA
<b>Location:</b>	St. Louis, MO	<b>Reports To:</b>	Manager, North America Customs Compliance
<b>Job Status:</b>	Salaried	<b>Salary Grade:</b>	

## POSITION SUMMARY:

This role supports compliance activities throughout North America. Responsible for oversight and enhancement of timely and accurate support of day-to-day customs compliance processes, strategic project management, and serve as front line contact for internal customers.

## CORE FUNCTIONS:

- Support import and export daily customs compliance activities of North America.
- Provide guidance to brokers, freight forwarders, and internal business stakeholders to ensure compliant and timely execution of import and export filings
- Review and assist in assigning North American regulatory product classifications based on material data sheets, bill of materials, and technical literature
- Identify and support implementation of trade compliance processes, procedures, and tools by embedding trade compliance requirements as necessary
- Lead and manage strategic projects that adhere to each country's customs regulations while taking in consideration Bunge's business objectives
- Analyze North American import and export reports/data along with product flows to identify duty deferral opportunities, company risk, and non-compliant areas of concern
- Assist in the implementation of standardized of compliance specific systemic solutions and enhancements. (ex SAP GTS)
- Support the development and implementation of trade compliance processes/policies, training and tools
- Provide guidance to the business on the applicability of North American compliance requirements in conjunction with trade compliance management oversight

- Generate North American Metrics and Key performance Indicators to help implement standardization, digitalization, and automation while exemplifying sustainable excellence

**REQUIRED COMENTENCIES:**

- Leadership: Able to influence the actions and opinions of others in a desired direction; to exhibit judgment in leading others to worthwhile objectives.
- Teamwork: Demonstrate ability to work with people in a manner that builds high morale and group commitment to shared goals and objectives.
- Communication: Demonstrate ability to communicate with others in a helpful manner while simultaneously building credibility and rapport.
- Organizational Capability: Demonstrate ability to organize and/or schedule people or tasks and to develop realistic action plans while being sensitive to time constraints and resource availability.
- Strategic Decision Making: Demonstrate ability to take action in solving problems while exhibiting judgment and a realistic understanding of issues and constraints; able to use reason, even when dealing with emotional topics.

**REQUIRED EDUCATION/EXPERIENCE:**

- Bachelor's degree and/or 5-10 years' experience in related field is required
- Demonstrated proficiency in Microsoft Office Tools
- SAP and GTS experience is strongly preferred, but not required
- Excellent written and verbal communication skills

**SCHEDULE:**

- Normal office hours, five days per week
- Some overtime or weekend duties may be required
- Limited business travel may be required

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

I have read and understand the terms, conditions, duties and requirements associated with this position.

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Signature

\_\_\_\_\_  
Date