

## Senior Analyst, Global Trade Compliance at 10x Genomics

Pleasanton, California, USA HQ

At 10x Genomics, accelerating our understanding of biology is more than a mission for us. It is a commitment. This is the century of biology, and the breakthroughs we make now have the potential to change the world.

We enable scientists to advance their research, allowing them to address scientific questions they did not even know they could ask. Our tools have enabled fundamental discoveries across biology including cancer, immunology, and neuroscience.

Our teams are empowered and encouraged to follow their passions, pursue new ideas, and perform at their best in an inclusive and dynamic environment. We know that behind every scientific breakthrough, there is a deep infrastructure of talented people driving the life sciences industry and making it possible for scientists and clinicians to make new strides. We are dedicated to finding the very best person for every aspect of our work because the innovations and discoveries that we enable together will lead to better technologies, better treatments, and a better future. Find out how you can make a 10x difference.

### About the Role:

10x Genomics, Inc. is looking for a Senior Analyst, Global Trade Compliance position that will support the Global Trade Compliance team by applying trade regulations in our various regions around the globe (APAC, AMR and EMEA). Specific functions will include supporting both import functions (customs clearance, audits, Harmonized Tariff Schedule (HTS) classification, Country of Origin (COO), valuation) and export functions (screening resolution, Military End Use/User (MEU) diligence, Export Control Classification Number (ECCN) determination).

### What You'll Be Doing:

- We utilize the Oracle ERP so you will be supporting activities in the system including both processing and minor configuration changes.
- Help develop and optimize processes to enhance efficiency, including assistance with formally documenting and drafting procedures.
- Support the product classification of 10x Genomics parts in terms of both HTS and ECCN.
- Assist with due diligence and reviewing Restricted Party Screening hits.
- Support other areas of import compliance, such as COO analysis and documentation, valuation reviews and analysis, periodic reviews of classification, etc.
- Help manage customs brokers in various countries, including maintenance of record keeping processes from an import and export perspective.
- Conduct post-entry audits of customs related documents for accuracy and work with designated customs brokers to amend discrepancies.

- Work closely with the Shipping department to drive the efficient and compliant processing of shipments. Monitor daily shipment orders to ensure inbound cross-border transactions meet global regulatory requirements.
- Support other functional groups, including Receiving, Logistics, Engineering and Sales/Marketing departments as well as external customers to support import and export processes. Work with teams globally for diligence assistance and to ensure timely support.

To be considered, you will need:

- Bachelor's Degree or equivalent experience.
- 4+ years of experience in trade compliance, preferably in the medical/healthcare or technology industries.
- Strong knowledge of an ERP system, preferably Oracle ERP.
- Experience with US export compliance and sanctions processes, policies and controls including CFR 15, (EAR), US CCL.
- Familiar with the HTSUS, Schedule B and US CFR 19.
- Familiar with 2020 International Commercial Terms (Incoterms).
- Ability to determine tariff classification on transactional basis. Familiar with PGAs such as FDA and EPA.
- Experience with import compliance areas, such as COO and record keeping requirements.
- Fast learner with strong analytical skills and problem-solving ability to identify and eliminate compliance risk and exposure.
- Ability to organize and prioritize work in a dynamic and complex environment to execute the day-to-day activities effectively and independently with minimal supervision with strong communication (verbal and written) and time management skills.
- Ability to work cross-functionally with Legal, Sales, Operations, Logistics, Shipping, Engineering, Tax / Finance, and IT departments to achieve our business and compliance objectives.

How to apply:

[https://boards.greenhouse.io/10xgenomics/jobs/3472764?gh\\_jid=3472764](https://boards.greenhouse.io/10xgenomics/jobs/3472764?gh_jid=3472764)

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Individuals seeking employment at 10x Genomics are considered without regards to race, color, religion, national origin, age, sex, marital status, ancestry, physical or mental disability, veteran status, gender identity, or sexual orientation.

10x does not accept unsolicited applicants submitted by third-party recruiters or agencies. Any resume or application submitted to 10x without a vendor agreement in place will be considered unsolicited and property of 10x, and 10x will not pay a placement fee.