**Job Description: FTZ & Trade Compliance Analyst**

Bloom Energy faces an unprecedented opportunity to change the world and the way energy is generated and delivered.  Our mission is to make clean, reliable energy affordable globally.  Bloom’s Energy Server delivers highly reliable and resilient, always-on electric power that is clean, cost-effective, and ideal for micro grid applications.  We are helping our customers power their operations without disruption and combustion.

We are looking for **FTZ and Trade Compliance Analyst** to joinour team in today’s most exciting technologies.This role would report to the **Global Logistics and Trade Compliance Manager** and **based in San Jose, California**.

**Additional comments: This position is temp-to-hire**

 **Role and Responsibilities**

* Responsible for daily operation on managing FTZ activities and audit.
* Assign classification for parts entering into and out of FTZ zones (California and Delaware) as needed.
* Familiar with import ISF, FDA, AD/CVD, and import license, KC Certificate, etc.
* Provide day to day support on import and export activities including approve export shipments, provide COO, assign HTS/ECCN classification and determine export license. Ensure customs and trade compliance matters at the site/division level are compliant with all relevant customs regulations and trade laws and regulations, including 19CFR, 15CFR, FDA, USDA, and other US regulatory agency requirements.
* Responsible for downloading entry documents from brokers and save in share drive
* Apply working knowledge of import/export regulations and requirements to support business needs. Consolidate and analyze import/export data to identify risks or opportunities for savings.
* Prepare reports and make recommendations to management, as appropriate.
* Provide analytical support related to CBP CF-28, Post Summary Correction, and Prior Disclosures.
* Ensure timely and accurate response to Broker requests for information and follow-up to ensure resolution.
* As directed by the Trade Compliance Manager, implement appropriate corrective actions in response to any findings in the Corporate TC compliance assessment.
* Interface with related functional areas (logistics, purchasing, materials management, etc.) on customs matters and coordinate training for personnel in these areas, as needed.
* Provide analytical support, ad-hoc projects as needed, for reporting price adjustments, royalties, etc. via the CBP Reconciliation Prototype Program.
* Conduct effective and timely transactional review and audit of all import/export records and elevate issues requiring correction to Corporate TC.
* Provide analytical support to general import/export-related projects, as needed.
* Personally educate self on latest Customs, PGA, Export regulations, Logistics and other government agency regulations.
* Operates with general direction and supervision from the Trade Compliance Manager.
* The incumbent is accountable for compliant importation and exportation of goods and services, including proper classification and valuation.
* Must have the ability to analyze opportunities and make recommendations on options and/or alternatives to achieve divisional financial objectives.
* The Analyst will be privy to highly confidential financial information and must work within the scope of attorney/consultant and client privilege, where deemed appropriate.
* The proper balance between cost optimization and compliance must be maintained.

**Required Skills and Abilities:**

* High integrity and ethics
* Excellent oral and written communication skills
* Strong interpersonal skills and tact needed to interact with all levels in the plants
* Highly motivated self-starter, capable of self-management with little to no oversight
* Willingness to adapt to change and learn new skills
* Proven good judgment and problem-solving skills

**Education & Experience:**

* 5+ years of trade compliance experience
* Bachelor’s Degree or equivalent required
* Strong knowledge of import/export classification and operation, FTZ operation, and Rule of Origin
* Experience working with Customs Brokers and Freight Forwarders, in import/export, logistics/transportation, or other related fields preferred.
* Licensed Customs Broker or Certified Customs Specialist or Certified U.S. Export Compliance Officer preferred.

**About Bloom Energy:**

Bloom Energy is an equal opportunity employer and makes employment decisions on the basis of merit. We are committed to compliance with all applicable laws providing equal employment opportunities. All qualified applicants will receive consideration for employment without regard to race, sex, color, religion, national origin, protected veteran status, or on the basis of disability. Bloom Energy makes reasonable accommodations, consistent with applicable laws, for the known physical or mental limitations of an otherwise qualified applicant or employee with a disability, who can perform the essential job functions, unless undue hardship would result.