
JOB PROFILE

Job Title: EMEA Transportation & Customs Analyst

Location: UK, Lichfield

Reporting To: Director – EMEA Transportation, Customs & Compliance

Summary of role

The role is to primarily support the import customs clearance processing for WESCO/Anixter in EMEA. The candidate will work with Sales, Inventory Management, Operations, Tax and Finance teams daily; ensuring the smooth delivery of WESCO/Anixter products across the region.

About WESCO/Anixter EMEA Transportation, Customs & Compliance Team

- Our Goal is to be a Customer Service Group who specializes in Transportation, Customs and Compliance
- We will provide options for solutions for internal and external customers
- We use the best in class service providers in various markets
- We use the best carrier at the best price strategy with a commitment to never lose an order because of transportation capabilities
- We will measure our transportation partners with the WESCO Carrier Quality Program which is an industry top rated measurement tool
- Our global volume and strength will be leveraged but we will continue to operate with local interest, while driving compliance with a continuous improvement environment

Main responsibilities/Key goals

- Receiving and processing UK & EU Customs clearance documentation
- Coordinate customs clearance instructions to customs brokers
- Validating & filing clearance paperwork
- HS Code Classification
- Calculating duty and tax quotes
- Obtaining freight quotes
- Tracking shipments
- Monthly KPI carrier reporting

Qualifications/education required

- The ideal candidate will have a minimum of 3 years' experience in a similar environment
- Degree education in a related discipline or equivalent work experience
- Data management skills with an attention to detail
- Fluency in English with other languages being an asset



Necessary skills, knowledge and experience

- Knowledge of customs deferment accounts, EORI numbers, free trade zones & preferential customs agreements
- Knowledge of domestic and international transportation/freight forwarding and trade compliance (Inco terms, Freight Forwarders, EMEA Trade Compliance)
- Understanding of Commercial Invoices and how EMEA customs function
- Knowledge of carriers
- Strong computer and keyboard skills, MS XL, MS Power BI, MS Access

Attitude and/or particular aptitude

- Good written and oral communication skills
- Excellent interpersonal skills
- Proven ability to deal with conflict
- Ability to work autonomously and as part of a team
- Ability to interact and communicate with individuals at all levels of the organization
- Highly organized in prioritizing work, multi-tasking, and consistently meeting deadlines within a fast-paced work environment

WESCO/Anixter is an Equal Opportunity and Affirmative Action Employer; Minority / Female / Disabled / Veteran. We require all of our employees to perform work in an ethical manner and uphold a culture of honesty and ethics at all times.

Closing Date: 30/10/2020