

RIVIAN

Trade Analyst

PLYMOUTH, MI, IRVINE CA, NORMAL, IL OPERATIONS - LOGISTICS

This is what you'll do:

- US HTS, Schedule B, and ECCN classification of automotive and technology commodities, including determination of export license and other government agency requirements.
- Perform restricted party screenings.
- Solicit suppliers for certificates of origin and manufacturer affidavits for preferential trade agreements, and review for clerical accuracy.
- Assist in qualifying commodities for preferential trade agreements.
- Maintain logistics processes in support of operations, including the creation of standard commercial documents as needed (invoices, packing lists, certificates, etc.).
- Resolve customs clearance inquiries from suppliers, brokers, and internal business partners to ensure supply chain and project continuity.
- Maintain and communicate international trade compliance procedures and training, to help ensure that employees understand and follow laws and regulations governing the importation and exportation of commodities.
- Open carnets and monitor progress through each country to ensure timely closure.
- Assist in performing electronic and manual audits of customs brokers for regulatory and business rule compliance.
- Document and maintain operating procedures as needed (work instructions).
- Maintain the repository of all import/export entry records and documentation in keeping with Rivian's record retention policy and all regulatory requirements.
- Support projects, research, analysis and other special assignments as needed to minimize risk and maximize opportunities.

This is what you'll need:

- 5+ years relevant experience in a complex import/export environment. **Automotive experience strongly preferred. Export experience strongly preferred.**
- Experience assigning classifications to components according to the HTSUS, global HS schedules, Schedule B, and ECCN, with specific experience classifying automotive and hi-tech articles.
- Experience applying classification, country of origin, and trade preference knowledge to import / export shipments.
- Working knowledge of incoterms as they relate to international transactions.
- Highly organized; ability to prioritize multiple tasks in an ambiguous environment.
- Familiarity with maintaining trade master data in enterprise resourcing planning (ERP) systems and related databases.
- BA / BS degree or equivalent; U.S. Customs Broker License or CCS/CES strongly preferred.

This is where you'll work:

Department: Logistics

Location: Plymouth, MI

We Are Rivian

Rivian is building a new kind of car company. Starting from a clean sheet has allowed us to learn from and leverage what's been done in the past while giving us the freedom to reimagine mobility from the ground up. Our vehicles and technology are designed and engineered to challenge what's possible and to inspire people to explore the world in new ways.

We believe in the power of adventure. While a vehicle can't make someone adventurous, it can nurture that fundamental desire in each of us to go places we've never been and do things we've never done — thoughtfully and sustainably. Science and invention depend on our innate curiosity and desire to explore the unknown.

Our development centers are located in Plymouth, MI, San Jose, CA, Irvine, CA and Surrey, England. In addition to these four locations, we have a modern manufacturing facility in Normal, IL and will begin production of our R1T and R1S in 2020.


The Adventure Is Just Beginning

Doing something different is never easy. It requires courage, optimism and grit. Core to delivering on our vision is building a team of curious individuals, determined to make a positive impact on the world. This means challenging ourselves, stretching beyond the bounds of conventional

thinking, reframing old problems, seeking new solutions and operating comfortably in a space of uncertainty.

Our team has a diverse set of backgrounds— but at heart, we are adventurers on a mission to move the world in a new direction. We're currently looking for thinkers and doers with a strong sense of adventure to join us on this journey.

[Rivian Automotive Home Page](#)

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