

# Job Title: Trade Compliance Specialist

Req Id **43865** - Posted **10/29/2018** - **US - MN - Eden Prairie - Legal/Compliance**

smart people.  
smart ideas.  
smart choice.

A thriving environment for learning, innovation and growth.

Why do so many people join MTS Systems Corporation and stay for a career? Because this is a place where you get to apply your creativity, work with smart people on fascinating projects, and make a positive impact on people's lives. It is a place where you can learn, innovate and grow professionally.

Transforming what's possible with cars, aircraft, bridges, wind turbines and space-age materials — this is work we dream about as kids. At MTS, it's a rewarding career path for talented individuals who are willing to work hard, think hard, and commit to solving complex and critical challenges for our customers around the world, many of whom are leaders in their respective industries.

By joining MTS, you'll have access to the latest tools and technologies, along with the support of colleagues who are passionate about their work. You'll discover a dynamic culture of continuous improvement that extends to our people, one that offers numerous ways to expand your knowledge and advance your career. And because we are a global company, your work may also include world travel.

Our business is thriving. Our future is exciting. Your potential is unlimited.

<https://www.youtube.com/channel/UCBZqUHA2vnZmslwwavVGN3A>

## **Primary Objective:**

Responsible for providing technical expertise in executing day-to-day imports and exports, guidance on import and export laws and regulations, and support in maintaining and enhancing MTS' compliance program to promote compliance with import and export laws and regulations worldwide. Support goals and objectives to preserve MTS' import and export privileges and reputation as a global importer and exporter.

## **Major Areas of Accountability:**

1. Responsible for developing and providing guidance and support in any and all of the following areas related to export/import administration: Antiboycott/Restrictive Trade, Import/Export Product Classification, Export, Re-export, and Deemed Export controls, Licensing Requirements, Contracts/Agreements, Embargo Screening, Country of Origin Import & Export Data & Recordkeeping Requirements, US Customs Regulations, Import & Export Product Valuation, Foreign Sourcing, Terms & Conditions, Sanctioned Party List Screening, Import & Export Documents, Free Trade Agreements/Special Trade Programs
2. Serves as an organization-wide technical resource supporting the resolution of import and export compliance issues.
3. Investigation and analysis and/or definition of corrective measures to remediate import and export compliance issues.
4. Participates in the development of global policies and procedures to ensure effective compliance to all applicable import/export regulatory requirements.
5. Participates in the development of global record retention system to ensure effective compliance to applicable import/export regulatory requirements.
6. Participates in the development of and conducts educations and training to ensure effective compliance to applicable import/export regulatory requirements.
7. Participates in the development of and conducts periodic monitoring to ensure effective compliance to applicable import/export regulatory requirements.
8. Provides support and performs assignments or special projects as directed by Global Trade Compliance Manager.

**Qualifications:**

4-year degree in business, supply chain or related technical field  
5-6 years' experience in trade compliance roles and with import / export responsibilities  
Intermediate working knowledge of U.S. Import and U.S. Export laws and regulations  
Demonstrated experience collaborating with internal business teams and external third-party supply chain providers  
Demonstrated experience of keeping abreast of import and export requirements to advise business teams  
Experience in problem solving  
Self-starter and experience working with minimal supervision

**Preferred:**

U.S. Customs Brokers License

**Physical Demands:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to sit; reach with hands and arms; and talk or hear. The employee is occasionally required to stand; walk; and stoop, kneel, crouch, or crawl.

Specific vision abilities required by this job include close vision, distance vision

MTS Systems Corporation is An Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, ethnicity, religion, creed, gender, gender identification, sexual orientation, national origin, physical or mental disability, age, marital status or veteran status.

*Posting Notes: Legal/Compliance | | |*