

Job Title: Director Customs & Trade Compliance

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Job Information

The primary function of this position is to direct the import, export, and customs-related activities for Doosan Bobcat North America and its subsidiaries and business units. This includes, but is not limited to, leading a team of trade compliance professionals located throughout the company's various sites, managing the company's customs brokers, creating & administering company compliance policies and procedures, determining correct classifications for the company's imported and exported products, monitoring/auditing all import and export-related documentation, as well as the company's record keeping of the same, as mandated, making country of origin determinations, managing the company's duty drawback program, overseeing the company's internal and external trade compliance software and developer relationships, and advising management regarding changes to domestic and international tariffs, taxes, and fees, trade sanctions, trade agreements, and other relevant trade-related issues.

The position is also responsible for directing all aspects of Doosan Bobcat North America's communication and relationship with U.S. Customs & Border Protection (CBP) and Canada Border Services Agency (CBSA), as well as corresponding U.S. and Canadian export agencies regarding company imports or exports, as well as the applicability of any trade compliance-related laws and regulations. The position shall also provide key insights and recommendations for business planning purposes regarding the potential use of Free Trade Agreements (FTA), or other Preference Programs, and Intermatic's execution of all aspects of U.S., Canadian, and foreign trade compliance.

Role & Responsibility

Import & Export/Customs

- Direct daily activity of the Trade Compliance Department.
- Serve as the primary point of contact with CBP and CBSA and, when appropriate, outside counsel.
- Administer the HTS tariff classification system and company processes.
- Administer procedures relative to the proper valuation of imported merchandise including, but not limited to, the valuation of any assists, royalties, or other additions to value, etc.
- Administer the company's record keeping system to ensure all import and export-related documentation is properly filed and maintained to serve as a basis for regulatory compliance.
- Ensure that imported & exported merchandise is properly marked with the correct country of origin.
- Manage the company's import/export software partnerships.
- Advise company management regarding changes to FTAs or other Preference Programs, customs duties, taxes, and fees, and other relevant customs-related issues and regulations.
- Ensure compliance with Antidumping and Countervailing Duty (AD/CVD) requirements.
- Conduct routine internal audits of HTS classifications for accuracy or recent changes to the code.
- Work across teams, including Sourcing, Engineering, Finance, and Accounting, to capture the value of any assists or other statutory additions to value that affect the company's compliance with customs regulations.
- Respond to inquiries from relevant government agencies, if applicable.
- Ensure timeliness of Trade Compliance work product to ensure timely delivery of materials and products.

Staff Training

- Training and development of in-house staff.
- Cross-functional.
- Conduct periodic training of non-Trade Compliance staff.

Compliance

- Administer procedures to test compliance processes.
- Conduct quarterly transaction testing/audits to ensure customs compliance.
- Compose/update compliance procedures, policies, and manuals.

Job Requirement

- Education Required: Bachelor's Degree
- Travel Required: <10%
- Experience Required: 10-15 years
- Comprehensive knowledge of and experience with U.S. import and export-related agencies, such as CBP, Department of Commerce (DOC), Bureau of Industry and Security (BIS), etc., and their corresponding regulations (e.g., the Export Administration Regulations (EAR), the International Traffic in Arms Regulations (ITAR), etc.) as well as any Global counterparts of the same affecting the company's import/export transactions.
- Minimum experience 10>15 years in International Trade
- Knowledge of Logistics

- Experience managing trade compliance team of professionals.
- Knowledge of global import and export regulations.
- Knowledge of trade agreements and requirements
- Basic computer skills.
- Ability to follow written instructions.

The world-renowned brands that make up Doosan Bobcat produce industry-leading compact and heavy construction equipment, attachments, air compressors, lighting systems, generators and articulated dump trucks. Doosan Bobcat is a part of the Doosan Group, which employs 43,000 people in 38 countries worldwide. With people at the core of who we are, we believe the growth of our people will lead to the continued growth and success of our world-class company. Our team of dedicated employees is the backbone that allows us to provide construction equipment solutions that help our customers build the world of tomorrow. Wherever you find us, you'll hear the sounds of progress, see the results of our people and feel the rhythm of transformation in everything we do.

Doosan is committed to a diverse workforce and is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to sex, age, race, color, religion, creed, citizenship status, national origin, disability, marital status, sexual orientation, gender identity, protected veteran status, or any other status or characteristic protected by law. Individuals with disabilities who require a reasonable accommodation in the application process or who need assistance accessing the information on this website should call 701-476-4263.