



ICCPA
International Compliance Professionals Association

Job Opportunity

Company	Masonite International Corporation
Job Title	Customs Compliance Specialist II
Location	Charlotte, NC
Salary Range	Based on experience
Relocation Assistance	TBD

Job Description / Responsibilities / Requirements

Masonite International Corporation (Masonite) is looking for a Customs Compliance professional who will use their skills / experiences to understand International Trade regulations and apply them in today's business setting. You will be able to take your knowledge and experience and directly apply it to our business and make a difference, as well as train the business leadership on how to apply these regulations to business applications.

In short order, you will be able to show in-depth and demonstrable knowledge of all elements of Customs Compliance; be able to execute and record detailed Customs Compliance audits; provide general and detailed training to all functions and business unit personnel at Masonite; work on formal Customs audits; and demonstrate strong interaction with Customs and other Government Agency personnel.

Responsibilities

Use product descriptions and technical data to determine correct classification of goods being imported or exported. Develop and retain audit trails to support the classification assigned and update classification database system. Respond to daily classification inquiries from customs brokers, government agencies, customers and vendors.

- Understand acceptable methods of customs valuation and provide guidance to Masonite personnel on the appropriate method(s) to utilize for cost reporting to government agencies.
- Identify and address all government agency requirements for imported or exported products.
- Provide direction related to rules of origin for country of origin determination, reporting, and product marking. Assist in the qualification, solicitation, and use of preferential related to free trade agreements.
- Support the monitoring, maintenance, and retention of records and documentation for import and export shipments in accordance with local regulations and Masonite's internal policy.
- Respond to inquiries from Customs Brokers and resolve problems impacting import shipments. Research and provide information required for customs clearance.

- Respond to inquiries from U.S. Customs and Border Protection, Canadian Border Services Agency, and other Customs agencies.
- Develop post entry documentation and data to support any free-trade agreement claims or to resolve any compliance issues.
- Execute audits for Masonite's customs entries. Based on results from those audits, assist in the development of a robust action item plan to address any exceptions found.
- Prepare Binding Ruling requests for submission to U.S. Customs and Border Protection.
- Develop appropriate documentation, training modules, and job aids to deliver training and instruction to internal and external parties involved with Customs and Trade issues.
- In-depth review of complex legal regulatory documents to successfully address and respond to questions or issues identified by internal and external parties.
- Participate in the development and publishing of internal and external manuals related to import and export requirements.

Requirements

- Bachelor's degree or combination of formal schooling and hands-on experience in the fields of customs compliance and international trade.
- U.S. Customs Broker License preferred.
- Extensive background in the fields of customs compliance and international trade, with a minimum of 5-7 years of direct experience.
- Experience with the use and application of the General Rules of Interpretation (GRI) and Harmonized Tariff Schedule to determine HTS numbers.
- In-depth knowledge of customs valuation methodologies.
- Demonstrated experience with free-trade agreement qualification and certificate of origin solicitation and audit.
- Direct experience with and use of the U.S. Customs Automated Commercial Environment (ACE) on-line portal.
- Experience with Customs-Trade Partnership Against Terrorism (C-TPAT), Importer Self-Assessment (ISA), Focused Assessment Audits, is highly desired for this position.
- Strong work ethic and highest level of integrity.
- Self-motivated individual requiring minimal management over-sight.
- Excellent communication skills (written and verbal) and ability to deliver subject matter materials to small or large groups of individuals.
- Demonstrated analysis and trouble-shooting skills.
- Able to develop follow-up plans including documentation of actions items, follow-up owners, and time-lines.
- Strong interpersonal skills and ability to collaborate with internal and external personnel to ensure successful delivery of Masonite's customs compliance and international trade program objectives.
- Advanced proficiency with Microsoft Excel, Word, Power Point and Outlook software applications.

Contact Information to Apply:

<https://careers-masonite.icims.com/jobs/14376/customs-compliance-specialist-ii/job>

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