

THALES

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## Trade Compliance Support Officer

📍 Cambridge

📍 Crawley

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🕒 Posted 16 Days Ago

📄 Full time

📄 R0034820

As a Trade Compliance Support Officer you will assist in the promotion and implementation of the Thales eSecurity World Wide (TeS WW) Trade Compliance Plan to ensure that the business undertakes all import/export activities within the UK in accordance with all applicable laws & regulations, Thales Group Policy, TeS WW, and Thales UK Export Compliance Programmes. This role reports in to our Global Head of Trade Compliance

### Key tasks and accountabilities

- Evaluating business transactions and associated documentation (Sales Order/Contracts and Purchase Orders/Subcontracts/Purchase Agreements) to determine what, if any, export licensing or other trade compliance requirements are necessary to support the transaction, including applicable non-UK export regulations (e.g., US EAR in particular);
- Ensuring all relevant trade compliance information and documentation (export control classification, End User Undertakings, etc.) have been secured;
- As appropriate, applying for UK export approval, ensuring that End User Statements, F680 approvals, etc. are in place. When necessary, assessing the applicability of US license exceptions or applying for US EAR licenses using SNAP-R.
- Ensuring compliance with TeS Restricted Party Screening instructions by reviewing actual or potential matches through escalation procedures;
- Assessing Transfer of Technology requests to determine what, if any, export licensing or other trade compliance requirements are necessary to support the transaction;
- Advising and supporting proper classification of TeS product and purchased products (e.g., Export Control Classification Number, UK Rating, Munitions List, or Harmonized Tariff Schedule Number);
- Supporting all local processes related to customs import regulations and requirements, including HTS classification, valuation, country of origin requirements, and other customs requirements;
- Maintaining all records in accordance with TeS WW and Thales UK Export

## About Us

THALES

The people we all rely on to make the world go round – they rely on Thales. In a world that is increasingly fast moving, unpredictable – and full of opportunities, they come to us with big ambitions: to make life better, to keep us safer.

Combining a unique diversity of expertise, talents and cultures, our architects design and deliver extraordinary high technology solutions. Solutions that make tomorrow possible, today.

From the bottom of the oceans to the depths of space and cyberspace, we help our customers think smarter and act faster - mastering ever greater complexity and every decisive moment along the way.

Whatever it takes.

#### Compliance Programmes;

- Assisting in formulating, implementing, and continually improving trade compliance policies, procedures, and guidelines for TeS WW business operations.

#### Technical & Professional Skills

- Understanding of the importance of import/export process and compliance requirements
- Experience of working in civil compliance environments

#### Knowledge of:

- UK Export & Import laws and regulations, particularly those applying to encryption hardware, software, and technology.
- Other international regulations applicable to TeS WW business, particularly those applying to encryption hardware, software, and technology, including US laws and regulations (EAR, OFAC), and Hong Kong (preferred, not required).
- Export licensing systems SPIRE, SNAP-R

#### Travel:

- Depending on business location, ability to travel up to 20%

#### Personality / Behaviours

- Requires self-motivated / enthusiastic individual able to focus on achievement of goals.
- Should have a proactive approach and be able to prioritise workload.
- Must be able to work under own initiative, as well as to support members of the TC team.
- Able to develop strong positive working relationships and inspire the confidence of other members of the export control department and the business units and other functional areas within the organisation
- Ability to achieve high standards of compliance and to communicate clearly and persuasively at all levels across the organisation.

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