



ICCPA
International Compliance Professionals Association

Job Opportunity

Company	Valfilm
Job Title	International Logistics Specialist
Location	Findlay, Ohio
Salary Range	Depends on experience
Relocation Assistance	

Job Description / Responsibilities / Requirements

Role and Responsibilities

The International Logistics Specialist is responsible for the needs of Valfilm in our international freight. This position will coordinate the acquisition, inventory control, issuing of invoices, tracking information, distribution, allocation of all international freight. This position analyzes the logistical functions related to the assigned product(s) within the organization.

- Direct availability and allocation of materials, supplies and finished products
- Maintain and develop positive business relationships with a customer's key personnel involved in or directly relevant to International logistics activity
- Stay informed of logistics technology advances, and apply appropriate technology to improve International processes
- Develop an understanding of customers' needs and take actions to ensure that such needs are met
- Explain proposed solutions to customers, management or other interested parties through written proposals and oral presentations
- Manage the logistical aspects of product life cycles, including minimizing obsolescence
- Direct team activities by establishing task priorities, scheduling and tracking work assignments, providing guidance, and ensuring the availability of resources
- Create and update export and import transaction files to ensure timely compliance review of export and import orders
- Create required documents for all international shipments
- Contact freight forwarders to obtain proof of export and import
- Maintain computerized customer profile database
- Maintain computerized export and import transaction databases
- Coordinate and communicate with freight forwarders to facilitate movement of freight for overseas transportation to ensure timely shipment and clearance
- Coordinate all information from Brazil to regarding importation productions, shipping, dropships, etc.

- Coordinate all customer imports and exports from Valfilm LLC – Findlay Ohio to worldwide
- Additional duties as assigned

Qualifications and Education Requirements

- Problem solving/analysis and the ability to think strategically
- Exceptional communication skills and high level of professionalism
- Technical capacity
- Experience in business/pricing negotiations is a plus
- Understanding of international terms, freight negotiating, and vessel procurement
- Multitasking
- Organized
- Strong Microsoft Office skills required

Preferred Skills

- Bachelor's degree or relevant work experience required
- 3 – 5 years direct logistics experience, including domestic and international shipping
- At least two years in business/pricing negotiations
- Spanish or Portuguese bilingual preferred

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Contact Information to Apply

Please apply online.

<http://newton.newtonsoftware.com/career/JobIntroduction.action?clientId=8a37b2194c5a3401014c6c0717d7009a&id=8a78839e6439e8d701648ffc731e07b6&source=>