

Flexport is on a mission to fix the user experience in Global Trade. We are the first licensed freight forwarder and customs brokerage built around a modern tech stack. We help the world's fastest growing brands manage their international supply chains, providing a fully-managed service for moving products between any two places on the planet.

Started in 2013, we've raised \$204M from investors that include Peter Thiel's Founders Fund, Google Ventures, First Round Capital, Bloomberg Beta, Y Combinator, & Wells Fargo. With revenue growing at breakneck speed, Flexport is looking for experienced, driven customs entry writers to join our team here in Chicago, IL. This is a great position for hard-working, detail-oriented professionals looking to develop their career in the international trade industry. You'll be working alongside and learning from some of the smartest people in the logistics industry as we challenge the status quo and reduce the friction in global trade.

What you'll do:

- Make US Customs entries under US Customs law for high profile clients
- Digitally prepare and file all documentation required for goods to clear US customs
- Maintain up to date knowledge of all regulations and procedures of the US Customs, FDA, USDA and Other Government Agencies (OGA)
- Review and organize incoming documents to ensure compliance with US Customs and OGA reporting requirements
- Provide necessary documents to other government agencies, including but not limited to FDA, FCC and USDA

What you'll need:

- BA/BS degree
- Familiarity with U.S. Customs product classification and rulings
- Excellent communication, interpersonal, and organizational skills
- Next-level logistical problem-solving skills
- An obsession with client happiness. You succeed when they succeed.
- Courage to challenge the status quo when logic and reason require it. See something broken? Fix it.
- A mastery of email communication. You keep the inbox at zero.
- High level of computer literacy. No paper. All digital.
- Experience working with a customs brokerage or freight forwarder
- Experience as a Customs Entry Writer