

Jeannine B. Greener
4451 SW 313th St.
Federal Way, Washington 98023
(253) 347-8525

Summary of Qualifications

Licensed Customs Broker

Management experience in Imports, Foreign Trade Zones and Brokerage

Leadership skills, two direct reports

Expert in classification of apparel, accessories, gifts, gadgets, home products and footwear

Professional Experience

Eddie Bauer LLC Import Manager, Customs Compliance

February 2014 – July 2017

Personal Accomplishments:

- Project Manager for implementing the FTZ in our Ohio facility. Implementation was completed within the required time period, nine months. Worked directly with the Eddie Bauer IT Project Manager as well as with our consultant and the software provider. Wrote new procedures manuals, hired and supervised the FTZ Administrator. First year savings estimated at 750K.
- Moved all product, equipment and supplies located in our Vaughan Ontario facility to our US facility when our Canadian DC was closed. Worked with our Canadian Customs Broker to submit a duty drawback to Canadian Customs for \$800K.
- Transitioned both US and Canadian brokers from Expeditors Int'l and Livingston to Vandegrift Forwarding Inc. for a savings of \$20K in entry fees and a reduction in drawback fees from 12% to 8%.

Responsibilities Include:

- Manage both US and Canadian Customs compliance and duty management programs.
- Manage the Foreign Trade Zone to ensure that all regulations are followed. Pay quarterly HMF fees, turn in required reports to Customs and the FTZ Board timely. Work directly with Customs when spot audits are conducted.
- Facilitate the movement of goods into and out of the US and Canada while ensuring compliance with Custom regulations for both countries.
- Lead internal audits for both US and Canadian consumption entries as well as all Foreign Trade Zone entries.
- Manage the First Sale program for the US side of the business. Researched and hired new auditor to work with our vendors to confirm that they qualify for the First Sale program as put forth by the US Government requirements.
- Manage and audit all FTA programs utilized by Eddie Bauer.
- Responsible for the set-up of all new vendors/factories for Eddie Bauer. This includes working with the vendor/factory to obtain an audit report for the Global Labor Practice and CT-PAT policies and procedures. Once audit is received work directly with the vendor/factory to correct any issues found so they are in line with Eddie Bauer requirements.
- Hire, develop, motivate and manage the position of Import Specialist and FTZ Administrator. Ensure that they receive proper training to do their jobs. Have them attend seminars and participate in webinars that will help them grow in their positions.
- Write and maintain Customs Compliance manual for both US and Canada.
- Work with Sourcing team to provide classification, duty rate, country of origin and labeling requirements.
- Work directly with Customs when any CF28's are received.
- Manage Customs broker relationship.
- Analyze and disseminate trade legislation and regulations information that will affect the importation of goods into the US and Canada to relevant parties.

Eddie Bauer LLC Senior Import Specialist

February 2012 – February 2014

Responsibilities Included:

- In charge of the Import Dept. and was responsible for the hiring and training of the Import Specialist.
- Played a key role with the 2013 revalidation of our Tier III CT-PAT review. We maintained our Tier III status with a final score of 104 %.
- Many of the same responsibilities listed above.

Eddie Bauer LLC Import Specialist

January 1999 – February 2012

Responsibilities Included:

- Classify all product imported by Eddie Bauer for both the US and Canada. Submit samples to Customs for binding ruling.
- Seasonal meetings with Production and Sourcing to review duty rates on product.
- Audit production documents for purchase orders utilizing Free Trade Agreements to ensure product qualifies for lower duty rates.
- Monitor Customs clearance of U.S. and Canadian purchase orders. Work with broker to resolve any Customs clearance issues.
- Audit Customs entries to ensure accuracy. Issue protests or voluntary tenders if needed.
- Research and answer labeling questions and resolve any issues that occur.
- Key contact for FedEx International small package shipments, resolve any problems with clearance, and audit entries.
- Responsible for monitoring the overages and shortages of purchase orders and making any corrections with Customs as needed.
- Back-up to Import Manager.

Fritz Companies, Inc. (Now UPS) Global Account Manager April 1997 – November 1998

- Manager for one of company's top 10 global accounts.
- Key contact between customer and Fritz offices globally.
- Major responsibilities include the coordination and consolidation of freight to the US as well as all third country movements.
- Instruct all origin ports on proper routing of freight.
- Ensure freight clearance through Customs and arrival to various warehouses, globally, in time to meet customer's delivery date.
- Troubleshoot and resolve problems and ensure smooth process and timeliness of shipments throughout the world.
- Supervise all transactions of the brokers and clerical personnel, four person team.

County Seat Stores, Inc.

May 1989 – April 1997

Positions held: Import Manager, Import Coordinator, Import Specialist, Assistant Buyer, and Clerical

Import Manager, Coordinator and Specialist

- Negotiate air and ocean freight rates with carriers.
- Maintain all files for Customs compliance.
- Audit all entries for accuracy.
- Coordinate movement of all international freight from origin to DC.
- Classify all products for entry.
- Input and maintain all letters of credit and approve payments.
- Coordinate ordering and shipment of price tickets between merchants and ticketing vendor.

Education: Cedar Valley College – Lancaster, Texas, Associates Degree in Fashion Merchandising

Organizations: Northwest Compliance Group
ICPA
USFIA committee member
ieCanada member and committee member