

Job Title. Global Trade Compliance Program Manager
Organization Name. Global Trade Compliance
Location: Xilinx HQ – San Jose, CA

Detailed Description.

Xilinx is looking for a driven **Global Trade Compliance Program Manager**. This person is expected to be a self-starter who takes a proactive and positive approach to trade compliance initiatives and project management. The ideal candidate shall continuously strive to exceed expectations in the pursuit of results that maximize value for customers, shareholders, employees, and partners.

Key responsibilities include:

- Manage and drive internal process improvements with respect to an array of government compliance programs including but not limited to: ACE Enhancements, Broker Management, Customs Valuation, Importer Self-Assessment (“ISA”), Reconciliation, Global Know Your Customer Screening practices.
- Monitor customs regulations application in other countries as relevant to Xilinx’s business and advise the business accordingly.
- Maintain compliance policies and procedures including but not limited to: compliance manuals, plans, training materials, and self-audit templates.
- Provide support with HTS/ECCN classifications, new product rollouts, post summary corrections, CCATS submissions, export license applications and all other related activities in order to support global trade compliance operations
- Vigilant in the ongoing review of evolving regulations to identify and communicate potential areas of risk to key stakeholders and identify and implement short term corrective actions as well as long term sustainable solutions
- Serve as a leader on projects that establish new compliance processes and systems that support the delivery of Xilinx’s products, services and information to global customers
- Leverage expansive General Prohibitions knowledge in conducting “know your customer” end-user screening
- Serve as a trade compliance subject matter expert and provide support to cross functional business units with respect to a variety of compliance issues
- Lead root cause analyses on identified areas for improvement and develop action plan for risk mitigation and process development
- Participate in departmental strategy sessions
- Be a proactive and influential member of a dynamic and forward thinking strategic global trade compliance team

Education.

- Bachelor's degree

Minimum Requirements.

- Minimum 7+ years of experience in trade compliance, preferably in the electronics industry
- Understanding of US Customs Regulations and the Harmonized Tariff Code as well as knowledge and experience with the regional regulations of the EU, Singapore, Hong Kong, China, India and Taiwan

- Thorough working knowledge of Export Administration Regulations and International Traffic in Arms Regulations
- Experience in EAR Categories 3, 4, 5 Part 1, 5 Part 2, and 9 [at minimum]
- Ability to establish credibility and rapport with cross functional teams, technical and non-technical team members alike.
- Experience in influencing corporate compliance strategies and policies as well as developing requisite supporting processes
- Experience in developing and conducting training to medium/large groups
- Strong program management, research, communication and interpersonal skills
- Self-starter who works well with minimal oversight whilst being a cross-functional team player in a global environment
- Ability to work extended hours when necessary

About this Company.

Xilinx is the world's leading provider of All Programmable FPGAs, SoCs and 3D ICs. These industry-leading devices are coupled with a next-generation design environment and IP to serve a broad range of customer needs, from programmable logic to programmable systems integration.

Our All Programmable devices underpin today's most advanced electronics. Among the broad range of end markets we serve are:

- Aerospace/Defense
- Automotive
- Broadcast
- Consumer
- High Performance Computing
- Industrial/Scientific/Medical (ISM)
- Wired
- Wireless

Additional Details.

Applicants are treated throughout the employment process without regard to race, color, religion, national origin, citizenship, age, sex, marital status, ancestry, physical or mental disability, veteran status or sexual orientation. The information requested here is not gathered for employment decisions. It is used only for compliance with Federal laws. Your responses are strictly voluntary, and any information provided will remain confidential. If you choose not to "self-identify", you will not be subject to any adverse treatment.