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Trade Compliance Specialist, Telford, PA

Draeger Medical Systems, Inc., Telford, Pennsylvania

YOUR TASKS

Provide tactical support of the company's trade compliance program.

- Assist Trade Compliance Manager with the tactical functions of Draeger's trade compliance program to include implementation and maintenance of relevant management systems (e.g. product and technology classifications, license determinations, recordkeeping, auditing, monitoring and screening).
- Responsible for the execution of daily operational tasks as they relate to trade compliance, including without limitation handling broker requests and product classifications for import and preparation of licenses and conducting restricted party screening for export.
- Audit and manage record-keeping systems for accuracy and compliance with regulations and company policies and procedures.
- Administer compliance policies, programs, processes, procedures, and templates in accordance with regulatory requirements and Draeger's global and local policies, programs, processes and procedures.
- Assist Trade Compliance Manager in researching and reviewing new or changing legislation and potential impact such may have on Draeger's trade compliance program.
- Assist Trade Compliance Manager in conducting internal audits of various functions and company operations to assure compliance effectiveness and identify areas of weakness for improvement
- Work in a cross-functional organization and collaborate with other departments and employees involved in the import or export of goods to provide guidance and direction with respect to compliance.
- Performs other duties as needed and assigned.

YOUR STRENGTHS

Education:

- Bachelor's degree in related discipline strongly preferred; comparable combination of education and experience will be considered.

Related Experience:

- Minimum job-related professional experience: 3-5 years
- Previous experience in a trade compliance related position required
- Experience in the determination of product classifications
- Experience in implementing a trade compliance program for a global organization

Special Competencies or Certifications:

- Basic understanding of the of trade compliance regulations.
- Industry and technical knowledge of medical equipment and/or safety products a plus.
- Solid analytical & problem solving skills.
- Trade compliance certifications or licenses a plus
- Able to manage multiple tasks under tight timeframes
- Strong oral and written communication skills are a must

OUR OFFER

As an international medical and safety technology company with more than 13,900 employees, we can offer you an exciting position which you can really make your own. We are a family-run company, and we place great emphasis on supporting your career, providing comprehensive benefits, and offering you a work environment that perfectly matches your lifestyle.

Draeger is an equal opportunity employer, and does not discriminate against otherwise qualified applicants on the base of race, color, creed, religion, sexual orientation, gender identity, ancestry, national origin, age, disability, veteran status, marital status, or any other characteristic protected by law.

YOUR APPLICATION

Thank you for your interest in Draeger. We look forward to reviewing your qualifications and hope to contact you soon. Please apply directly via our online job application portal | Job number: EN_50501524_0002_01
We invite you to visit our careers page often as Draeger is a dynamic company and new employment opportunities arise frequently.