



Position: **Customs House Brokerage and FDA Specialist**

Location: Charlotte, North Carolina

At Damco, we believe that our best assets are the talents of our employees. As the Customs House Brokerage (CHB) Associate, you will be responsible for efficient entry processing and shipment Import Security filings to ensure timely delivery and compliance of Customs regulations as well as any other governmental agencies. You will also act as our Food & Drug Agency (FDA) Subject Matter Expert (SME) as it relates to CHB.

We Offer:

- A dynamic, fast paced work environment that encourages entrepreneurial spirit and "can do" attitude. Here, if you perform, sky is the limit!
- We pride ourselves in having energized people, the best in the industry! At Damco, you will be a part of an organization where you are empowered to embrace different challenges to support your career aspirations. We support your development through development programs, mentorship and training.
- Our global network provides you visibility and access to professionals all around the world where you can learn all that we have to offer and explore your skills.
- Excellent Compensation Packages including:
 - A competitive salary
 - A comprehensive Medical, Dental and Vision Coverage
 - A 401k Retirement Plan
 - Paid time off
 - And More

Key Responsibilities (Including but not limited to):

- Process accurate customs entries via ACE; including Incoterm determination, vetting commercial invoice for CBP required data, classifying invoice commodity
- Compile, review and manage all documentation and records required to clear goods through US Customs and utilize experience and knowledge of US Customs rules and regulations to classify goods and determine applicable duty and taxes.
- Transmit information to ABI, verify results and make corrections if necessary
- Check Customs release for discrepancies and maintain appropriate records on file
- Execute file billing in a timely manner
- Keeps Good record keeping as required by law.

Education & Technical Certification

- High School Diploma or equivalent required; college degree or equivalent in Business Management, Supply Chain Management or Logistics preferred

Experience

- 3 to 4 years of HTS classification and filing entries with US Customs and other government agencies in freight forwarding (A-Z process).
- Thorough knowledge of U.S. Customs rules and regulations
- In-depth understanding of U.S. import process as it relates to customs clearance
- Thorough knowledge of Food & Drug Agency requirements for foodstuffs and pharmaceuticals
- Excellent customer service skills
- Above average Computer skills (in programs such as MS Word, Excel & Outlook, ABI).
- Strong verbal and written communication skills.
- Organization and time management skills
- Keen attention to detail
- Available to work overtime as required

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, protected veteran status, sexual orientation or any other characteristic protected by law.



Relocation assistance is not available. This position does require candidates have authorization to work in the United States.

Apply Online:

<https://jobsearch.maersk.com/vacancies/publication?PINST=005056A52F591ED786DA550CD2CA5462&APPLY=X>

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