



**What makes DHL great? Our People!** We know each employee's individual contributions make us the #1 Express Deliveries and Logistics Company and the 7th largest employer in the world.

DHL Express is committed to maintaining an environment that empowers every team member to make the greatest possible impact on our business. Our corporate culture is about personal commitment – to our business, to each other and to our global communities. DHL is dedicated to being a great place to work. In addition to competitive compensation packages, our employees enjoy a range of programs, services and benefits that bring the best to their personal lives. In fact, Business Week just named DHL "one of the best companies to launch a career."

**Start YOUR career with DHL today...**

#### **Job Description and Responsibilities for Import/Export Sr. Compliance Manager**

This role will implement and enforce DHL's Customs policies and procedures. DHL's continued success relies upon this role's ability to review, interpret and implement existing and new DHL policies.

#### **Principal Responsibilities:**

- Manages import and export compliance activities in the U.S. gateway environment in an efficient and cost-effective manner.
- Acts as CBP permit qualifier for DHL Express LAX gateway at Los Angeles, CA.
- Develops and maintains relationships with CBP, offering operational advice and identifying unities for operational and compliance improvement.
- Develops and maintains excellent working relationships with numerous outside agencies (Airlines, Port authority, Handling agents, BIS, OGA's & TSA) ensuring all specific requirements are met and DHL's operational activities are not compromised.
- Ensures compliance with federal and foreign regulations governing shipment, receipt and documentation of imported and exported products through DHL facilities.
- Initiates, monitors and revises policies, procedures and service standards for customs clearance and export operations.
- Interprets trade and compliance policy and provides regulatory guidance relative to import and export procedures, documentation, business processes, record keeping, audits and training.
- Ensures all activities meet Global Standard Operational Procedures (GSOP).
- Conducts regulatory compliance audits and self audits.
- Develops and maintains associated databases, reports and documentation.
- Facilitates corrective actions in areas of non-compliance.
- Ensures duty payment is timely and accurate.
- Ensures duty billing is accurate and does not exceed amounts paid or payable to CBP.
- Ensures quality system is implemented and maintained within the Clearance and Export Departments.
- Manages to a reduced volume of CBP and OGA Fines and Penalties.
- Manages to a reduced volume of Post Entry functions.
- Provides compliance support to the global account entry team and drives quality and compliance to customer's specifications and standards.
- Provides compliance support to import and export managers and work groups within the gateway.
- Designs, develops and reviews business process flows and procedures identifying process improvements.
- Collaborates with gateway management, Gateway Services and ITAC to implement projects and support changes as required.
- Manages the Clearance on Arrival (COA) and Bond Outstanding Shipments (BOS) KPI's to ensure transit time performance.
- Develops and coordinates internal compliance training.
- Ensures quality communication between the Clearance Department and other U.S. GWs and the Global Network. There must be excellent communication/relationships with these sites to ensure shipments are handled in accordance with CBP and OGA regulations.
- Develops and maintains relationships with DHL customers, sales and gateway operations offering compliance expertise and guidance.
- Contributes to the ITAC P&L to provide cost efficiencies in line with company strategy and projections. Monitors and reviews operating costs ensuring costs remain within budgetary constraints.
- Sets, measures and reviews KPIs, targets and objectives for direct reports, as appropriate, to facilitate achievement of company objectives and personnel development.
- Domestic travel up to 25% to ensure on site responsible supervision of import and export activities.

#### **Specific Process Responsibilities:**

- Import Entries
- Export Shipments
- Regulatory Audit and Self Audit
- Post Entry Corrections
- Fines and Penalties
- Duty Pay-in
- CBP, OGA and BIS Compliance
- CBP, OGA and BIS Relations

#### **Knowledge, Skills and Qualifications:**

- **Valid Customs Broker License required**
- Typically requires Bachelor's or Master's degree in related discipline or work equivalent of 5-10 years of increasing responsibility in related field
- Extensive knowledge and expertise of import and export regulatory requirements
- Additional Professional Certifications desirable
- Experience with Free trade agreements
- Ability to interpret government regulations pertaining to the Harmonized Tariff Schedule and Schedule B codes
- Must have sound understanding of financial and/or accounting principles
- Highest standards of communication skills are essential
- Thorough understanding of the clearance process and a practical application to problems and situations encountered are required
- Mastery of existing and emerging technologies, processes and practices
- Highest levels of integrity required
- Proven record in achieving targets/objectives

Please note a resume is required to apply for all DHL positions.

If you do not have one readily available, please visit <http://dhl-resumebuilder.com/> to create the necessary documentation.

This program will work on both Windows and Mac operating systems.

Please apply to link below:

<https://www.dpdhl.jobs/job/los-angeles/import-export-sr-compliance-manager-p5/1886/4146590>