

KKG Trade Compliance Platform Analyst position:

Responsible for supporting Trade Compliance activity at the Dental Platform level. Direct report to KKG Director of Trade compliance. Aggressive participation in supporting and auditing all global sites with their Trade Compliance programs. Project roll out, metrics reporting, training and site auditing will be primary responsibilities.

Responsibilities:

- Import (HTS) and Export (ECCN) classification validations
- Active involvement in the creation and roll out of the KKG Trade Compliance programs
- Participate in Customs inquiries and help to prepare responses.
- Audit sites HTS and ECCN classifications and COO marking.
- Maintain master country of origin and classification database for Dental platform imported parts.
- Audit import/export programs at global sites and develop countermeasures and action plans for compliance improvements. Drive implementation of action plans.
- Analyze data from ACE reports for errors and anomalies.
- Work with procurement, regulatory and R&D to collect and manage trade related information to accurately classify shipments, obtain certificates of origin, and collect information pertaining to assists.
- Gather information to audit brokers and freight forwarder activity. Audit Customs entries for accuracy and comprehensiveness. Resolve errors found in entry audits and prepare corrective action plans to avoid future errors.
- Implement and maintain a document retention program regarding trade compliance.
- Determine eligibility for Free Trade Programs. Assist sites with Developing and maintaining Import and Export Standard Operating Procedures (SOP's) based on applicable governmental regulation and SOP template.
- Develop and provide training and assistance, as directed/needed, to relevant departments and local plant import and export compliance associates.
- Help to create a Global Transfer pricing policy for KKG and monitor the adjustments to assure proper reporting
- Actively participate in special projects as assigned.

WHAT WE WILL BE LOOKING FOR IN YOU:

Must possess proven experience in Trade Compliance. Strong analytical, planning and organizational skills to design and execute work plans, sharp critical thinking abilities to troubleshoot and problem-solve and excellent communications skills are essential elements to be successful in this role. FTA experience required.

- 3-5+ years' experience on a trade Compliance team (in-house or brokerage)
- Excellent verbal and written communication skills as well as oral presentation skills required.
- Fluency in Microsoft Office Applications, Word, Access, Excel, Outlook, and PowerPoint.
- SAP, Oracle, ACE and AES experience
- Strong analytical and research skills
- Ability to interpret & examine Federal CFR and EAR regulations
- Self-Motivated, able to work independently and in a team environment with little supervision.
- Able to effectively handle multiple projects simultaneously. Strong project management skills
- Able to maintain confidentiality