

## **International Trade Analyst**

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Crowell & Moring LLP currently seeks a talented and experienced International Trade Analyst for the firm's International Trade Group. The Trade Analyst performs analytical, writing, and research projects in support of the International Trade Group. The incumbent will work with the Senior International Trade Specialists, International Trade Services Manager, partners, counsel and other firm employees, and will interact regularly with clients, vendors and government agency employees. The Trade Analyst's substantive focus will involve global import and export compliance, including tariff classification, valuation, country of origin & marking, and export controls.

### Responsibilities:

- Collect, enter and present data using spreadsheets, statistical packages and presentation software.
- Analyze and assign Global Harmonized Tariff Schedule Numbers, Export Commodity Classification Numbers (ECCN) and U.S. Munitions List categories.
- Assist in drafting customs ruling requests.
- Support Import/Export/Duty Management projects as well as other trade-compliance work.
- Assist in preparation, coordination, filing and tracking of trade & customs administrative filings.
- Conduct research on import and export regulations and trade policy.
- Assist with drafting alerts, memoranda and reports circulated to clients or internally.
- Work with team to ensure all projects and daily workload are being completed and escalated to the supervisor as needed.

### Education:

- The position requires a Bachelor's Degree in International Affairs, International Business, Economics, or related field.

### Experience:

- The position requires a minimum of two (2) years of experience in the field of customs (including customs brokerage), trade, ITAR and/or BIS compliance.

- Experience with D-Trade, SNAP-R, AES and/or ACE.
- Experience in filings with Department of Commerce, International Trade Commission, CBP, U.S. Court of International Trade, and U.S. Court of Appeals for the Federal Circuit.
- Statistical or accounting background preferred.

Crowell & Moring LLP offers a competitive compensation and comprehensive benefits package which includes progressive options such as back up child care, wellness programs, cultural events and social activities. We take great pride in our positive, friendly culture that rewards hard work and success, at the same time recognizing the importance of family and community service.

EOE m/f/d/v

Crowell & Moring participates in the E-Verify program.