



ICCPA
International Compliance Professionals Association

Job Opportunity

Company	Academy
Job Title	Specialist International Factory Security
Location	Katy, Texas
Salary Range	
Relocation Assistance	

Job Description / Responsibilities / Requirements

POSITION: Specialist Int'l Factory Security
REPORTS TO: Customs Compliance Manager

WORK EXPERIENCE: At least three years experience with Customs or Security, audit or other relevant work experience required. Five years of relevant work experience preferred. Experience in a retail environment preferred.

EDUCATION: Bachelor's degree in relevant field of study or equivalent years of related work experience.

ATTENDANCE: Regular attendance required

SKILLS & ABILITIES

- Ability to assimilate data and information and make sound, fact-based decisions
- Knowledge about Security auditing measures, practices, and principles
- Efficient at making observations, analyzing, and drawing conclusions
- Knowledge of international and country laws regarding security such as: personnel security, physical security, physical access controls, procedural security, Information Technology security (computer systems), and security training and threat awareness.
- Proficiency in use of Microsoft - Word, Excel, and Power Point, and Customs software tools
- Ability to work independently with minimal direction
- Strong organizational skills, attention to detail, and ability to multi-task
- Communication - effective listening, speaking, and writing skills

- Acceptable level of hearing and vision to perform job duties
- Certified Custom Specialist preferred
- Strong analytical skills
- Sporting goods (apparel/footwear/hardgoods) and/or retail industry experience preferred

SOME DUTIES:

- Maintains Supply Chain Compliance Module for Factory Security Questionnaires and audits.
- Objectively reviews and evaluates Factory Security questionnaires and makes recommendations for improvement by following all company requirements.
- Schedule Factory Security audits with third party audit firms.
- Process Factory audit invoicing including monthly accruals.
- Request/follow-up on Continuous Action Plans with factories.
- Understand all facets of Customs Trade Partnership Against Terrorism (C-TPAT), and learn other country Security programs (ex. PIP), Ocean Carrier security requirements, Freight Forwarder and Container Freight Station security requirements and Academy codes of conduct. Apply this knowledge to assess compliance levels of business practices.
- Handles day-to-day compliance issues that delay the completion of the Factory Security questionnaires and anticipates problems and diffuses situations.
- Assists with establishing, maintaining, and monitoring Factory Security Compliance procedures.
- Interfaces and liaises daily with Factories, Vendors, and Global Sourcing teams.
- Assists Global Sourcing, Vendors, and factories in resolving issues with completion of Factory Security questionnaires.
- Prioritize, plan and organize work and projects efficiently.
- Follows internal control procedures when working with vendors, factories, and third party audit firms.
- Conducts import compliance in the following CBP programs: Customs-Trade Partnership Against Terrorism (C-TPAT), Importer Self-Assessment (ISA), and Intellectual Property Right (IPR).
- Completes specific goals, initiatives and long-range strategic objectives as assigned by the Sr. Customs Compliance Operations Manager.
- Required to learn company policies, procedures, and safety rules.

Duties may change and associates may be required to perform other duties as assigned.

Contact Information to Apply

<http://www.academy.com/careers>