



ICCPA
International Compliance Professionals Association

Job Opportunity

Company	Academy
Job Title	Customs Specialist
Location	Katy, Texas
Salary Range	
Relocation Assistance	

Job Description / Responsibilities / Requirements

POSITION: Customs Specialist
REPORTS TO: Customs Compliance Manager

WORK EXPERIENCE: At least three years experience with the classification of import items or other relevant work experience required. Experience in a retail environment preferred.

EDUCATION: Bachelor's degree in relevant field of study or equivalent years of related work experience.

SKILLS & ABILITIES

- Knowledge of U.S. import regulations and ability to classify products using the Harmonized Tariff Schedule and application of General Rules of Interpretation.
- Knowledge of customs broker practices
- Proficiency in use of Microsoft - Word, Excel and Power Point and Customs software tools
- Ability to work independently with minimal direction
- Strong organizational skills, attention to detail and ability to multi-task
- Communication - effective listening, speaking, and writing skills
- Acceptable level of hearing and vision to perform job duties.
- Certified Custom Specialist preferred
- Strong analytical skills
- Sporting goods (apparel/footwear/hardgoods) and/or retail

ATTENDANCE:

industry experience preferred
Regular attendance required.

SOME DUTIES:

- Ensures compliance with U.S. import regulations and proper use of the Harmonized Tariff classification numbers with the corresponding rate of duty.
- Follows internal control procedures when working with brokers or customs. This includes maintaining the Classification database.
- Handles day-to-day compliance issues that delay the clearance of goods through the import entry process and anticipates problems and diffuses situations.
- Ensures import products are properly described and the classification/duty rate is properly assigned according to the General Rules of Interpretation, the Explanatory Notes, U.S. Customs' Informed Compliance publications, binding rulings and Anti-Dumping and/or Countervailing issued by Customs for similar items.
- Assists with establishing, maintaining, and monitoring Compliance procedures.
- Assists Global Sourcing, Vendors and DC operations team in resolving issues with import shipments.
- Interfaces and liaises daily with Customs Broker, Vendors, Import Logistics and Global Sourcing teams.
- Analyzes, reviews and approves broker entries.
- Works with International Customs Analyst on Binding Ruling Requests.
- Carries out import compliance in the following CBP programs: Customs-Trade Partnership Against Terrorism (C-TPAT), Importer Self-Assessment (ISA), and Intellectual Property Right (IPR).
- Completes specific goals, initiatives and long-range strategic objectives as assigned by the Customs Compliance Operations Manager.

Duties may change and associates may be required to perform other duties as assigned.

Contact Information to Apply

<http://www.academy.com/careers>