



ICCPA
International Compliance Professionals Association

Job Opportunity

Company	Floor and Decor Outlets of America
Job Title	Global Trade Compliance Analyst
Location	Atlanta, GA
Salary Range	60K-70K
Relocation Assistance	Yes

Job Description / Responsibilities / Requirements

I. JOB FUNCTION

This position will work cross-functionally with Supply Chain, Merchandising, Marketing, Domestic Logistics, Distribution Operations and Inventory Management as well as with the company's product vendors and logistics services providers to ensure the company's supply chain is secure and in compliance with the rapidly changing regulatory landscape.

II. MAJOR RESPONSIBILITIES

The functions listed describe the business purpose of this job. Specific duties or tasks may vary and be documented separately. The employee might not be required to perform all functions listed. Additional duties may be assigned, and functions may be modified, according to business necessity. All functions, duties or tasks are to be carried out in an honest, ethical and professional manner, and to be performed in conformance with applicable company policies and procedures. In the event of uncertainty or lack of knowledge of company policies and procedures, employees are required to request clarification or explanations from superiors or authorized company representatives.

1. Manage and develop stand operating procedures relating to regulatory compliance with the company's import process.
2. Manager the company's customs brokers and ensure the company has a formalized classification process.
3. Identify and implement any duty savings and opportunities.
4. Manage CTPAT certification and compliance and other supply chain security projects.
5. Work with merchandising to develop global risk assessment program for our imported product.

III. MINIMUM POSITION QUALIFICATIONS

- Bachelor's Degree with focus in supply chain or business administration preferred.
- Two years of global trade or customs broker experience (retail experience preferred), or an equivalent combination of education and experience sufficient to perform the essential

functions of the job, as determined by the company. Additional relevant experience can be substituted for the required education on the basis of one calendar year of experience for one academic year of education.

- Customs broker license preferred.
- Must thrive on challenging and rapidly changing environment.
- Must be self-starter and self-motivated.
- Must possess strong written and verbal communication skills with a high attention to detail and be able to communicate effectively with all levels of the organization.
- Must be proficient in Microsoft applications including Word, Excel and access.
- Must be able to prioritize effectively.

**Equal Opportunity Employer
Drug Free Workplace**

Contact Information to Apply

<http://www.flooranddecoroutlets.com/career-opportunities.html>