

Zeno Smith

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A position in International Trade or Foreign Trade Zone management with a progressive company that is sincere about compliance.

Skills

Summary

- Established and managed multiple general purpose and manufacturing Foreign Trade Zones.
- In depth understanding of rules, regulations, and logistics concerning Foreign Trade Zone operations.
- Understanding of importation process and procedurals
- Nationally and locally recognized as a knowledgeable resource concerning Foreign Trade Zones.
- Very skilled in the use of computers, database, and spreadsheets for data analysis and trouble-shooting.
- Skilled in the use of MS Office products including MS Access.
- In depth understanding of EZFTZ FTZ software.
- In depth understanding of Integration Point FTZ software
- Skilled in establishing and maintaining good working relationships with other interested parties such as CBP, grantee, and customers.
- Skilled in managing cross-departmental projects.

Experience

Foreign Trade Zone and Import Administrator *Firth Rixson Rings,*
Rancho Cucamonga, CA

Mar. 2011-Apr 2013

- Set up and established multiple manufacturing zones.
- Educated manufacturing facilities on FTZ procedures and their impact on work flows.
- Developed processes and procedures that would allow manufactured zones to be managed remotely.
- Ensure that all zone operations are in compliance with federal regulations.
- Ensure timely submission of forms and reports to CBP and grantees.
- Ensure security of FTZ facilities.
- Instruct brokers on how to process Firth Rixson's importations
- Audit import entries that were filed by brokers.
- Assisted in export control by auditing shipments that were placed on hold by export control software.
- Directed and trained FTZ Liaisons in day to day operation of zones.

Foreign Trade Zone Operations Manager *Robert Bosch LLC,* North Charleston, SC
(International Trade)

Feb. 2002-Mar 2011

- Supervised activation of three FTZs from inception.
- Managed all aspects of operating multiple general purpose zones for Robert Bosch.
- Ensure that all zone operations are in compliance with federal regulations.
- Ensure timely reports to CBP and grantees.
- Ensure security of FTZ facilities.
- Manage staff of all zones.
- Data Security Partner for International Trade Department.

Application Specialist, *Robert Bosch LLC,* North Charleston, SC
(International Trade)

Sept 1998 – Feb 2002

- Data analysis using various ERP and database systems.
- Internal IT support for International Trade Department.
- Project manager for document retention system.
- Developed databases to streamline work processes.
- Hardware and software support for department.
- Developed significant understanding of regulations and practices relating to international trade industry.

Education

Charleston Southern University, Charleston SC

- Bachelor of Science

Organizations

- National Association of Foreign Trade Zones (NAFTZ)

- National Association of Foreign Trade Zones (Board of Directors - 2009 - 2012)
- International Compliance Professionals Association (ICPA)