

ICPA Officer Meeting Minutes

Tuesday, July 14, 2009 – 1:00 – 2:00 PM Central Time for 20 minutes

Officers Present

President	Kary Lippe	1 st Vice President	Ann Lister
2 nd Vice President	Amy Morgan	Treasurer	Stacey Krause

Minutes

Officer Reports:

Kary

1. Kary and Kelly in discussions about who is responsible for Registration at the Fall update – ICPA stance is Kelly should be as the Fall update is not exclusive to ICPA this year
2. Coordination of EU Conference is moving along nicely and quickly

Ann

1. David and Devon have successfully automated the new member registration process by linking membership activation to receipt of check payment
2. Upgrade also includes 30 day and 7- day renewal notices and cancellation of membership if member has not responded by end of 7- day notice
3. Requested Treasurer perform semi-annual review of the ICPA account to determine if transfer of funds from checking account to savings account is necessary
4. Airline tickets to be purchased the first week of July for the annual meeting – request made to confirm attendance so appropriate number of tickets may be purchased

Amy

1. The following Service Provider webinars have been successfully completed
 - A. C.H. Richardson in Dallas – drew huge crowd
 - B. Management Dynamics – Managing Trade Dynamics
 - C. Baker – AES filing
2. Next scheduled events to occur in September

Stacey

1. June financials distributed 7/13/09
2. ICPA Assistant payment method will remain manual – Bank of America assess fees to business accounts for automatic payment process
3. Performed semi-annual review of ICPA account and transferred \$50,000.00 from the checking account to the savings account

Beginning Balance - Checking	\$138,966.00
Transfer Amount	50,000.00
New Balance – Checking	\$88,966.00

No updates from Secretary

Conclusion

Next Officer meeting Tuesday, July 7, 2009