

ICPA Board Meeting Minutes

Wednesday, May 13, 2009 – 3:00 PM Central Time for 60 minutes

Board Attendees Present: Margo Hammar, Tina Fanfara, Mike Rafferty, Sheree Lupo, Cindy Hazlett, Steve Aiello, Joe Burks

Legal Counsel Present: Larry Hanson

Officer Attendees Present: Stacey Krause, Ann Lister, Kathy DeLaBarre-Bumpus

Minutes

Quorum has been met.

Minutes Approval – Margo moved for approval of the April 8, 2009 and April 22, 2009 meeting minutes. Mike motioned for approval. Joe seconded. All in- favor none opposed. Motion passed.

Officer Report

President – Margo reported on behalf of Kary sharing the rave review received from Barry Dawson, who won the raffle at the 2009 ICPA Conference for the trip to Singapore to attend the Mondial Trade Compliance 101 – Back to Basics seminar

1st Vice President

1. Requested and received approval from the board to place on the ICPA website a notice of Service Provider's new website
2. Devon continues to make progress on website upgrades
3. Proposed the following to strengthen the ICPA partnership with Boskage - Replacing the "News" tab on the ICPA homepage with an "Education" tab and to include in the Education section a link connecting to the Boskage Training Institute in return for the free advertising on the calendar Boskage sends to all of their customers

Cindy motioned to replace the "News" tab with "Education" tab and to include a link to the Boskage Training Institute in the Education section. Mike seconded and the motion was carried.

4. 2010 Conference - No update at this time

2nd Vice President - Seminars / webinars

1. Master log of upcoming activities has been created and conference calls are occurring with interested Service Providers – 21 total activities to date
2. Each volunteer is coordinating at least one event

3. Confirmed activities will be posted on the ICPA website

Treasurer – No update

Additional

1. Margo acknowledged and supports the effort Ann and Stacey have put forth in updating the description for the Treasurer position and will review the document and process upon completion and implementation.
2. Larry will draft a warning letter addressing the unauthorized alcohol access at the 2009 conference and submit for review. The letter will be sent to the two persons named by the hotel.
3. Administrative Assistant reporting structure and automatic payment
 - a. Ann to further investigate to whom the ICPA Administrative Assistant should report
 - b. Cindy motioned for automatic payment to Administrative Assistant. Tina seconded the motion. All approved and the motion was carried.
4. Margo will be on vacation when next meeting occurs – Larry checking by-laws to determine who is to run the meeting in the Chairperson's absence

Conclusion

Please forward to Margo any items you would like included on the agenda for the next call.

Next Meeting – Wednesday, May 27, 2009 3:00 PM Central Time