

ICPA Board Meeting Minutes

Wednesday, April 22, 2009 – 3:00 PM Central Time for 60 minutes

Board Attendees Present: Margo Hammar, Sheree Lupo, Cindy Hazlett, Jay Mittleman, Mike Rafferty

Legal Counsel Present: Darrel Pearson, Larry Hanson

Officer Attendees Present: Kary Lippe, Stacey Krause, Kathy DeLaBarre-Bumpus

Minutes

Quorum has been met.

Minutes Approval – April 8, 2009 meeting minutes to be approved via e-mail.

Officer Report

President – A request was made for the Board's opinion regarding the use of credit cards rather than a personal check for payment of individual membership dues. The Board advised the Officers to further investigate options to better streamline the payment and intake processes rather than to require all individual memberships be paid with credit cards – Officers to further investigate to determine possible options

Kary continues to research and develop best practices for recordkeeping / archiving of the ICPA documents

1st Vice President – Margo provided update for Ann

Ann attended NCBFAA and ISA Conferences – Update for conferences will be provided in next meeting

April membership expiration reminders were sent out – Between April 1st and April 15th 112 new people either joined or renewed their memberships

Ardmore Tree – The following tasks were completed week ending 4/17/09

1. Correction of time out problem
2. Completion of program for alphabetical listing of the membership
3. Availability of the Conference page graphics links
4. Correction of Mozilla issue

Ann, Lynda, Amy – E-mail sent to Service Providers proposing partnership opportunities with the ICPA for sponsoring webinars and seminars – 19 opportunities are scheduled between now and the end of 2009

Lynda has added four more people to the Service Provider Committee

The 2010 Conference Committee will begin meeting May 5th

Treasurer – Stacey - All 2009 Conference expenses are accounted for. Next financial statement will reflect the re-categorization of the Conference finances

Additional

Website requirements - The ICPA website requires the inclusion of a Privacy Policy and Terms of Use statement to ensure compliance of the Communications Decency Act and the Digital Millennium Copy Right Act. Allen Greenspan from Jackson Walker has been retained by ICPA to provide the above statements and a Code of Conduct for the new ICPA blog. Retainer fee is \$2,500 and the ICPA will be refunded for time not used.

Expansion into the EU – Margo presented to the Board the potential of the ICPA expanding into the EU. The Board responded favorably and agreed that surveying the membership would be the next logical step. Margo advised the execution of the expansion must be very thorough and extremely deliberate with the inclusion of EU counterparts to ensure requirements from all EU states are met. Topics briefly discussed include currency conversion and data privacy capabilities. Margo requested the Board forward any additional topics or areas of concern be forwarded to Ann.

Sheree - Continues to monitor the development of a subcommittee regarding the southern border.

Mike - Anticipates receiving a proposal for file sharing within the next couple of weeks.

Larry - Not receiving evidentiary documentation from the Orange County Hyatt to support the proposed disciplinary letter and is reluctant to writing the letter without supporting evidence – Board to continue discussion during next call.

Conclusion

Please forward to Margo any items you would like included on the agenda for the next call.

Next Meeting – Wednesday, May 13, 2009 3:00 PM Central Time